



# Hogan Preparatory Academy

## Hogan Preparatory Academy Board of Directors Meeting

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### Date and Time

Monday June 24, 2024 at 5:30 PM CDT

### Location

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, June 24, 2024 at Hogan Preparatory Academy Main Office, at 1331 E Meyer Boulevard, Kansas City, MO.

### Join Zoom Meeting

<https://us02web.zoom.us/j/84812029994?pwd=bUdvdWVkdUEtNbXVyZUdxUJsZTY1UT09>

Meeting ID: 848 1202 9994

Passcode: tjM1nR

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Meeting ID: 848 1202 9994

Passcode: 186323

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests Quorum Established		Albert Ray	1 m
<b>B.</b> Call the Meeting to Order		Albert Ray	1 m
<b>C.</b> Adoption of Agenda	Vote	Albert Ray	1 m
<b>D.</b> Comments from Public		Albert Ray	3 m
<ul style="list-style-type: none"> <li>• Ashley Dixon, Parent</li> </ul>			
<b>E.</b> Comments from the Board President		Albert Ray	5 m
<b>F.</b> Comments from the Executive Director		LaDonna Johnson	20 m
<b>II. Consent Agenda</b>			<b>6:01 PM</b>
<b>A.</b> Approve May 20, 2024 meeting	Approve Minutes	Albert Ray	1 m
<b>B.</b> Hogan HR Report	Vote	Albert Ray	1 m
<b>III. Academic Committee Report</b>			<b>6:03 PM</b>

	Purpose	Presenter	Time
<b>A.</b> HPA Academic Committee Report	Vote	Dr. Tamara Burns	10 m
<b>IV. Finance Committee</b>			<b>6:13 PM</b>
<b>A.</b> HPA Finance Committee Report	Vote	Eva Spilker	10 m
<b>B.</b> Approve Expenses	Vote	Albert Ray	1 m
<b>C.</b> HPA 2024-25 Budget	Vote	Eva Spilker	20 m
<b>V. HPA Governance Committee</b>			<b>6:44 PM</b>
<b>A.</b> HPA BOD Training	Discuss	Ladonna Johnson	5 m
<b>B.</b> HPA BOD Bylaws	Vote	Dr. Annelise Thurber	10 m
<b>C.</b> HPA BOD Officer Elections	Vote	Albert Ray & Ladonna Johnson	10 m
<b>D.</b> HPA BOD Resignations	Vote	LaDonna Johnson	5 m
<b>VI. Old Business</b>			
<b>VII. New Business</b>			<b>7:14 PM</b>
<b>A.</b> HPA Curriculum Update	Vote	LaDonna Johnson	5 m
		<ul style="list-style-type: none"> <li>• Lexia access for the ES - \$13,800</li> <li>• Edgenuity access for the HS - \$21,700</li> </ul>	
<b>B.</b> HPA BOD 2024-25 Meeting Calendar	Discuss	Dr. Annelise Thurber	10 m
<b>C.</b> 4mativ Contract	Vote	Paul Farrington	10 m
<b>VIII. Calendar</b>			<b>7:39 PM</b>
<b>A.</b> Upcoming Dates	Discuss	LaDonna Johnson	1 m
		<ul style="list-style-type: none"> <li>• June 24th HPA BOD Meeting, 5:30pm</li> <li>• July 4th Holiday-Schools and offices closed</li> </ul>	

	Purpose	Presenter	Time
• July 16th-19th	Leader Institute		

**IX. Closing Items 7:40 PM**

<b>A.</b>	Motion to Go into Closed Session	Discuss	Albert Ray	60 m
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RSMo § 610.021. Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.... 3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.....(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

<b>B.</b>	Motion to Adjourn to General Session	Vote	Albert Ray	5 m
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<b>C.</b>	Adjourn Meeting	Vote	Albert Ray	1 m
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# Coversheet

## Approve May 20, 2024 meeting

**Section:** II. Consent Agenda  
**Item:** A. Approve May 20, 2024 meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Hogan Preparatory Academy Board Special Meeting on May 20, 2024

DRAFT



# Hogan Preparatory Academy

## Minutes

### Hogan Preparatory Academy Board Special Meeting

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**Date and Time**

Monday May 20, 2024 at 5:30 PM

**Location**

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Special Board Meeting at 5:30 PM on Monday, May 20, 2024 at Hogan Preparatory Academy Main Office, at 1331 E Meyer Boulevard, Kansas City, MO.

Join Zoom Meeting

<https://us02web.zoom.us/j/87027657065?pwd=RGYrUUUE5ZWppaCtqMUF5M2djY0JhQT09>

Meeting ID: 870 2765 7065

Passcode: 452784

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- +1 309 205 3325 US

Meeting ID: 870 2765 7065

Passcode: 452784

Find your local number: <https://us02web.zoom.us/j/87027657065>

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### Directors Present

Albert Ray, Daniel Smith (remote), Danielle Binion, Erin Lenihan (remote), Joel Ritchie (remote), Natalie Lewis (remote), Pokam Ngomsi

### Directors Absent

*None*

### Guests Present

Andrea Robinson (remote), Annelise Thurber (remote), Dana Cutler (remote), Eva Spilker (remote), Janice Thomas, LaDonna Johnson (remote), Martha McGeehon (remote), Nicole Scott (remote), Phil Lascuola (remote), [tburns@phalenleadershipacademies.org](mailto:tburns@phalenleadershipacademies.org)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Albert Ray called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday May 20, 2024 at 5:35 PM.

### C. Adoption of Agenda

Natalie Lewis made a motion to Adopt the agenda.

Erin Lenihan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Joel Ritchie	Abstain
Natalie Lewis	Aye
Albert Ray	Aye
Pokam Ngomsi	Abstain
Daniel Smith	Abstain

**Roll Call**

Danielle Binion Absent  
Erin Lenihan Aye

**D. Comments from the Board President**

Albert Ray made the following:

- Time of transition; continuity
- Big year-accelerated learning

**E. Comments from the Executive Director**

Ladonna Johnson:

- Welcome to new BOD
- Celebrations
  - 14 scholars received scholarships--\$50,000
    - 2 were traditional for any school
    - (12) for select colleges only
- Debra Mann, Emmanuel Child & Family Development Center: Operates after school program at elementary school; sponsoring summer school by paying salaries and for transportation
- Dayonne Richardson, Instructional Coach at elementary school, instrumental in getting a grant to provide a library

**F. HPA/MCPSC FY23 Annual Report**

- Martha McGeehon with Commission made the 22-23 Annual report
  - Will come back to do a deep dive

**II. Consent Agenda**

**A. Approve April 22, 2024 Minutes**

Natalie Lewis made a motion to approve the minutes from Hogan Preparatory Academy Board of Directors Meeting on 04-22-24.

Erin Lenihan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Natalie Lewis Aye  
Erin Lenihan Aye  
Danielle Binion Absent  
Pokam Ngomsi Abstain  
Joel Ritchie Abstain  
Daniel Smith Abstain  
Albert Ray Aye



## B. Approve HPA Audit Contract

Erin Lenihan made a motion to Approve HPA Audit Contract.

Natalie Lewis seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Natalie Lewis	Aye
Joel Ritchie	Abstain
Danielle Binion	Absent
Pokam Ngoms	Abstain
Daniel Smith	Abstain
Albert Ray	Aye
Erin Lenihan	Aye

## III. Finance Committee

### A. HPA Financial Committee Report

Erin Lenihan made a motion to approve the HPA Financial Committee Report.

Eva Spilker discussed the financials.

The board **VOTED** to approve the motion.

### Roll Call

Natalie Lewis	Aye
Joel Ritchie	No
Erin Lenihan	Aye
Pokam Ngoms	No
Albert Ray	Aye
Danielle Binion	Absent
Daniel Smith	No

### B. Approve HPA Expenses

Erin Lenihan made a motion to Approve HPA Expenses.

Natalie Lewis seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Albert Ray	Aye
Daniel Smith	Abstain
Erin Lenihan	Aye
Pokam Ngoms	Abstain
Natalie Lewis	Aye
Danielle Binion	Absent
Joel Ritchie	Abstain

## IV. New Business

### A. HPA Teacher Plan Time Policy

Erin Lenihan made a motion to approve the HPA Teacher Plan Time Policy.

Natalie Lewis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Pokam Ngomsi Abstain

Daniel Smith Abstain

Natalie Lewis Aye

Joel Ritchie Abstain

Albert Ray Aye

Danielle Binion Absent

Erin Lenihan Aye

### B. Election of new HPA Board of Directors

Erin Lenihan made a motion to elect the new HPA Board of Directors.

Natalie Lewis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Danielle Binion Absent

Albert Ray Aye

Erin Lenihan Aye

Natalie Lewis Aye

Joel Ritchie Abstain

Daniel Smith Abstain

Pokam Ngomsi Abstain

## V. Closing Items

### A. Motion to Go into Closed Session

Natalie Lewis made a motion to Adjourn to closed session RSMo § 610.021. Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.... 3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.....(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...with no action to be taken.

Erin Lenihan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Albert Ray Aye

**Roll Call**

Joel Ritchie Aye  
Daniel Smith Aye  
Danielle Binion Absent  
Erin Lenihan Aye  
Natalie Lewis Aye  
Pokam Ngomsi Aye

**B. Motion to Adjourn to General Session**

Natalie Lewis made a motion to Adjourn to General Session.

Erin Lenihan seconded the motion.

Discussion about upcoming Finance Committee meeting; changed to June 20th at 5:30pm.

The board **VOTED** to approve the motion.

**Roll Call**

Pokam Ngomsi Aye  
Daniel Smith Aye  
Albert Ray Aye  
Danielle Binion Absent  
Erin Lenihan Aye  
Natalie Lewis Aye  
Joel Ritchie Aye

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,  
Albert Ray

# Coversheet

## Hogan HR Report

<b>Section:</b>	II. Consent Agenda
<b>Item:</b>	B. Hogan HR Report
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	HPA June HR REport.pdf

Last Name	First Name	Campus	Entry Date	Position	Start Date				
Ketchell	Sally	MS	6/13/2024	ELA Teacher Middle School	8/1/2024				
Jones	Nicole	ES	6/12/2024	Elementary Teacher	8/1/2024				
Greathouse	RemyDi	MS	6/7/2024	Administrative Receptionist	8/1/2024				
Gilbert	Allison	ES	6/6/2024	Elementary Teacher	8/1/2024				
Chinn	Roi	HS	6/6/2024	Social Studies Teacher	8/1/2024				
Hearn	Derryl	ES	6/4/2024	Elementary Teacher	8/1/2024				
Ross	Sandra	HS	6/3/2024	ELA Teacher	8/1/2024				
Novak	Faith	ES	6/3/2024	Elementary Teacher	8/1/2024				
White	Keli	MS	6/3/2024	MS Building Substitute	8/1/2024				
King	Veronica	HS	6/3/2024	Social Studies Teacher	8/1/2024				
Meeks	LaTonya	MS	5/23/2021	MS Assistant Principal	6/3/2024				
Ware	Teliece	MS	5/20/2024	ELA Teacher	8/1/2024				
Brubaker	Amanda	HS	5/16/2024	ELA Teacher High School	8/1/2024				
Gray	Reginald	HS	5/16/2024	Business Marketing Teacher	8/1/2024				
Truitt-Faulkner	Cicely	ES	5/15/2024	Elementary Teacher	8/1/2024				
Ethridge	Kerri	ES	5/14/2024	Math Interventionist	8/1/2024				
Wilson	Lisa	ES	5/13/2024	SPED Teacher ES	8/1/2024				
James	Kasey	ES	5/13/2024	Flex Teacher	8/1/2024				
Copes	Consuelo	HS	5/10/2024	Biology Teacher	8/1/2024				
Doakes	Terray	HS	5/3/2024	Math Teacher	8/1/2024				
Contreras	Jonathan	HS	5/1/2024	ELA Teacher	8/1/2024				
Skoza	Luke	HS	5/1/2024	ELA Teacher	8/1/2024				
Phillippi	Issabell	ES	4/22/2024	Elementary Teacher	8/1/2024				
White	Brandi	ES	4/19/2024	Instructional Coach Math	8/1/2024				
Martin	Kyren	HS	4/15/2024	ELA SM Group Interventionist/	8/1/2024				
Loveless Abbott	Keith	HS	4/11/2024	Science Teacher	8/1/2024				
Nolan	Sandy	ES	4/10/2024	ES Teacher	8/12024				
McCraney	Erin	ES	4/10/2024	Sped Para	8/1/0202				
Hunter	Sha'nyce	ES	4/5/2024	Elementary Teacher	8/1/2024				
Hattaway	Lisa	ES	4/5/2024	Elementary Hogan	8/1/2024				
Assefa	Danielle	ES	4/2/2024	Elementary Teacher	8/1/2024				
Chambers	Simone	MS	3/25/2024	Middle School Principal	7/1/2024				
Vickers	Kaylene	ES	3/25/2024	Elementary Teacher	8/1/2024				
Pickens	Brittany	MS	3/22/2024	Math Teacher	8/1/2024				
Stockwell	Jane	MS	3/19/2024	Reading Interventionist	8/1/2024				
Smith	Courtland	HS	3/18/2024	Climate & Culture/Dean	8/1/2024				

Graham	Don	HS	3/18/2024	PE Teacher High School	8/1/2024				
McGary	Cheyenne	ES	3/11/2024	Elementary Teacher	8/1/2024				
Johnston	Nicholas	ES	3/5/2024	Elementary Flex Teacher	8/1/2024				

# Coversheet

## HPA Academic Committee Report

**Section:** III. Academic Committee Report  
**Item:** A. HPA Academic Committee Report  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 3. June Academic Committee Report .docx.pdf



## Academic Committee Report: June



*Hogan Preparatory Academy Class of 2024*

Graduation day is the culmination of all the time, energy, and work that we as a system have collectively put into our students to help them gain the necessary qualifications to earn their high school diploma. As we all know, this work begins far before high school. Everything we do points towards the moment where students and families are able to celebrate the enormity of their students' achievement. It symbolizes the end of one chapter in our students' lives and the beginning of another.

This End of Year Summaries of Data report provides a year to date summary and analysis of HPA internal assessments to ensure our students have the knowledge and skills to be graduation and post secondary ready.





Below is a summary of the End of the Year Summaries of Data we have available to date to provide a picture of student achievement (output- student performance data) and next steps for the 2024 - 2025 SY. In addition, there is input data (Teaching and Instructional Practices) we must monitor due to its impact on student learning and achievement.

In this report there is information from our End of the Year Instructional Review process to share the powerful practices happening with leadership and staff at our schools, opportunities for improvement, and action items for the 2024- 2025 SY.

### **A. End of Year Assessment Participation Data**

- MAP and EOC Participation Rates
  - ES MAP - 99.5%
  - MS MAP - 95.0%
  - HS EOC - 100% of seniors
- Results Expected this July at the earliest

To ensure the LEA met the DESE requirement to assess 95% of students, the following actions were taken:

- Site Testing Coordinators worked closely with classroom teachers and administrators to ensure students who were not in attendance on scheduled assessment days, made up missed sessions.
- The virtual school coordinator scheduled in-person assessment events as needed for virtual students.
- Student Information System records were reviewed and adjusted to accurately reflect student enrollment.

### **B. NWEA Conditional Growth Percentile Goal:**

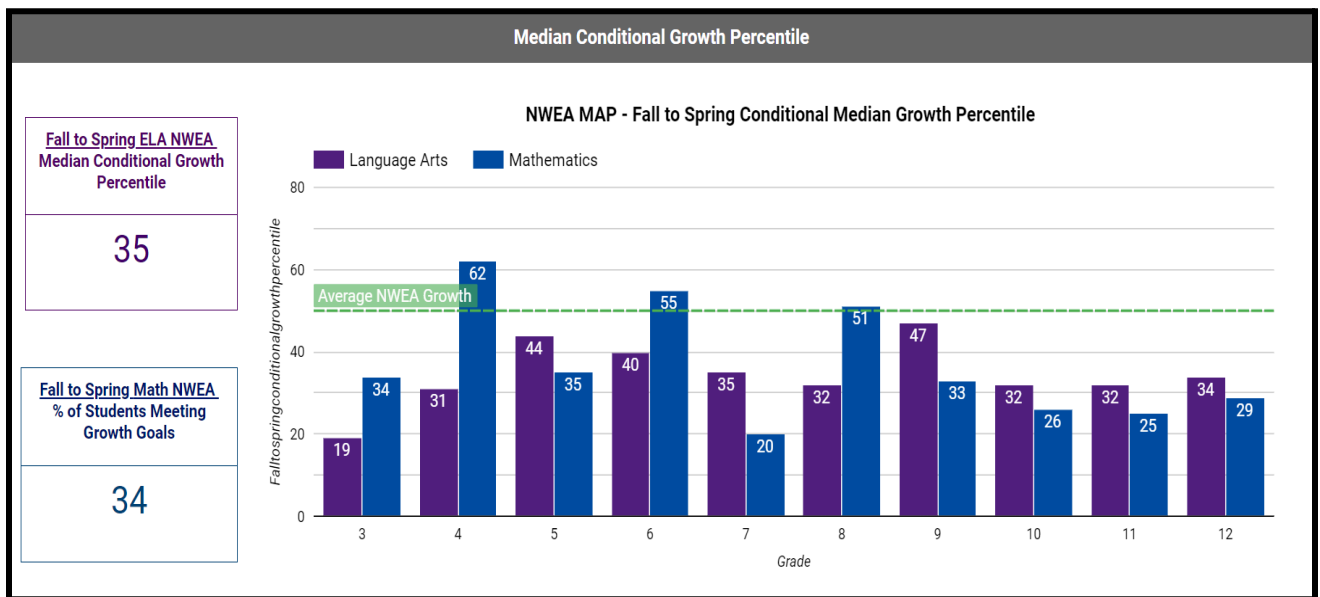
The median conditional growth percentile (CGP) in ELA and math will increase at least 5 percentile points a year in state testing grades (3rd-12th) up through the 55th percentile as measured by the NWEA MAP test.



Year	NWEA ELA CGP	NWEA Math CGP	Met or Not Met
23-24	35	34	Baseline Year
24-25	+5 (from previous year)	+5 (from previous year)	
25-26	+5 (from previous year)	+5 (from previous year)	
26-27	+5 (from previous year)	+5 (from previous year)	
27-28	+5 (from previous year)	+5 (from previous year)	

**Notes on Goal:**

- K-2 is excluded to match state testing grades
- Achievement begins to increase once conditional growth percentile is above 50
  - Conditional growth percentile of 50 means average growth
  - A student with a growth percentile of 50 would meet their projected growth goal exactly
- We are using fall to spring term as we need a start point and end point to get growth





### C. NWEA Proficiency Goal

The percentage of students at or above the Grade Level RIT norm will increase positively from Fall to Spring.

	<b>BOY Scores</b>	<b>MOY Scores</b>	<b>EOY Scores</b>	<b>Increase in Proficiency</b>	<b>Met/ Not Met</b>
<b>Elementary</b> 96% Tested	20%	14% (-6)	16% (+2)	-4%	Not Met
<b>Middle School</b> 92% Tested	14%	10% (-4)	11% (+1)	-3%	Not Met
<b>High School</b> 93% Tested	20%	22% (+2)	21% (-1)	+1%	Met

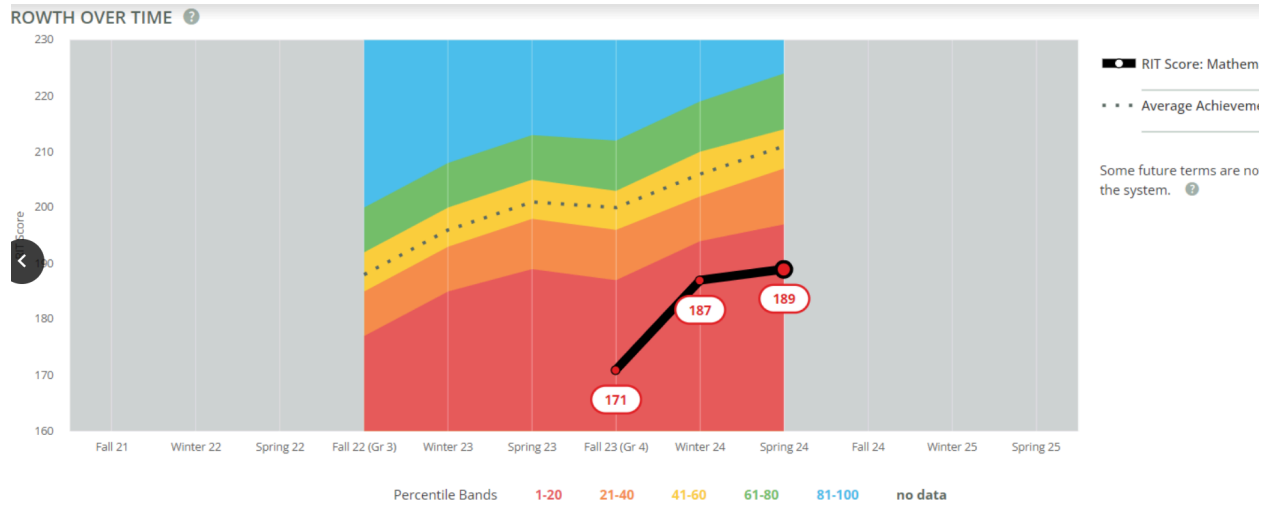
	<b>BOY Scores</b>	<b>MOY Scores</b>	<b>EOY Scores</b>	<b>Increase in Proficiency</b>	<b>Met/ Not Met</b>
<b>Elementary</b> 95% Tested	16%	10% (-6)	15% (+5)	-1%	Not Met
<b>Middle School</b> 92% Tested	5%	3% (-2)	7% (+4)	+2%	Met
<b>High School</b> 92% Tested	10%	9% (-1)	4% (-5)	-6%	Not Met



	<b>BOY Scores</b>	<b>MOY Scores</b>	<b>EOY Scores</b>	<b>Increase in Proficiency</b>	<b>Met/ Not Met</b>
<b>Middle School</b> 92% Tested	5%	3% (-2)	7% (+4)	+2%	Met
<b>High School</b> 92% Tested	10%	9% (-1)	4% (-5)	-6%	Not Met

### Student Example of Growth

#### Growth



- Student grew 18 points from Fall to Spring
- Still in the Red Range and a significant ways before reaching the Average Achievement Line noted in the growth
- Accelerated Growth over time closes the Achievement Gap. Each type of metric (Growth & Achievement) is looked at closely to monitor student progress.

### D. Market Value Asset Goal

The number of students graduating with one or more market value asset (MVA) will increase annually during the charter term:



	MVA Target	Percentage	Met or Not Met
SY 23-24	30.0% of graduates will have at least one MVA	65.7% 44 out of 67 graduates	Met
SY 24-25	40.0% of graduates will have at least one MVA		
SY 25-26	50.0% of graduates will have at least one MVA		

HPA follows the Kauffman RWL Market Value Asset Definitions for the following areas:

- Internships- Learners perform meaningful job tasks at worksite or approved location, under the guidance of a qualified supervisor.
- Client Projects- Students complete meaningful workplace job tasks that develop readiness for work, knowledge and skills that support entry or advancement in a particular career field.
- College Credit- Nine (9) or more hours of college-level credit, progressing toward an industry-recognized degree or credential.
- Industry-Recognized Credentials- Regionally vetted IRCs

**E. Leader and Teacher Performance Data**

Improved instructional quality leads to better student learning and achievement results. Both principals and teachers have a direct impact on the quality of the instructional delivery in classrooms. Based on the End of the Year Instructional Review Process was conducted by PLA’s National and Regional Academic Teams. This School Quality Review is aligned to PLA’s six Academic Priorities for Success:



Based on the review, the elementary school received an overall score of 2.06 on a 4.0 scale. School Leadership met with Dr. Burns to identify current Powerful Practices, Opportunities for Growth, and Action Items to implement for the 2024 - 2025 school year. Also, the school will receive additional resources and supports to help build teacher capacity and increase student learning and performance such as:

- An additional Instructional Coach. This allows coaches to focus their efforts on ELA Support and the second coach for Math Support.
- A revised master schedule that has intervention blocks for Tier 2 and Tier 3 built explicitly into schedule
- Three additional interventionists were hired for Reading Support and two for Math Support



After the Instructional Review process at the Secondary Campus, the leadership team received a score of 1.77 on a 4.0 scale. The same debriefing protocol was implemented identifying the current success, opportunities for improvement, and next steps. A significant emphasis was placed on strengthening the Tier 1 core instruction throughout the building with standard base planning, instruction, and assessments. Additional resources and supports were also added for the middle and high school campuses as follows:

- A Middle School Principal for 24-25 SY
- Instructional Coaches at each level (Reading & Math Coaches)
- Built intervention support into the Master Schedule and added interventionists at each campus

[More information about the Instructional Review Process is linked here.](#)

# Coversheet

## HPA Finance Committee Report

**Section:** IV. Finance Committee  
**Item:** A. HPA Finance Committee Report  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** HP - Monthly Presentation - May 2024 (2).pdf



**HOGAN**  
PREP ACADEMY



# May 2024 Financials

PREPARED JUN'24 BY



- **Executive Summary**
- **Cash Forecast**
- **Key Performance Indicators**
- **Forecast Overview**
- **Annotated Financials**
- **Monthly Projections**
- **Balance Sheet**

# Executive Summary

- **HPA closes out May 2024 with a projected YE cash balance of \$10.89M and 234 Days of Cash.**
  - **This is slightly lower than our April 2024 projection due to increased expenses associated with student transportation.**
- **Revenue – has improved by more than \$100K due to interest income (not budgeted) and an increased YE forecast for Prop C funding.**
- **Expenses – are still running well below budget due to:**
  - **Removal of a duplicate KLS loan payment**
  - **Removal of the \$1.5M legal settlement contingency (moved to FY25 budget)**
  - **Lower than budgeted spending across various expense categories**

# Executive Summary

- **Expenses (continued)**

That said, total projected expenses for year end are slightly higher due to a \$200,000 increase in student transportation. While we initially thought we'd be saving money on student transportation due to lower enrollment, it actually went up. This is because of overages associated with the amount of time First Student has been spending for both pick up and drop off each day. The contract allows for 3 hours each, but First Student is spending closer to 4 hours each.

- **Net Income – we are on the plus side of this equation for the first time this fiscal year! We currently anticipate a YE Net Income \$181,556.**

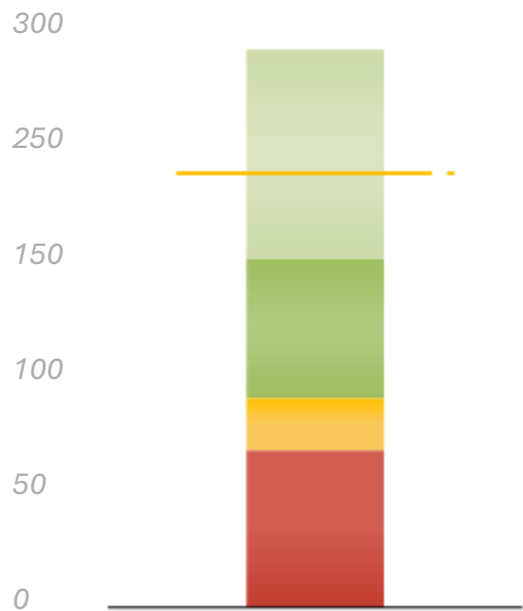
# Executive Summary

- **FY25 Draft Budget**
  - **Phalen and EdOps have finalized a draft budget for FY25 and will be reviewing it with HPA's Finance Committee on 6/20/24. Any recommended changes will be incorporated and brought forward for a full vote of the Board at their 6/24/24 meeting.**
  - **As noted previously, DESE requires that the FY25 Budget be approved by the Board no later than 6/30/24.**

# Key Performance Indicators

## Days of Cash

Cash balance at year-end divided by average daily expenses

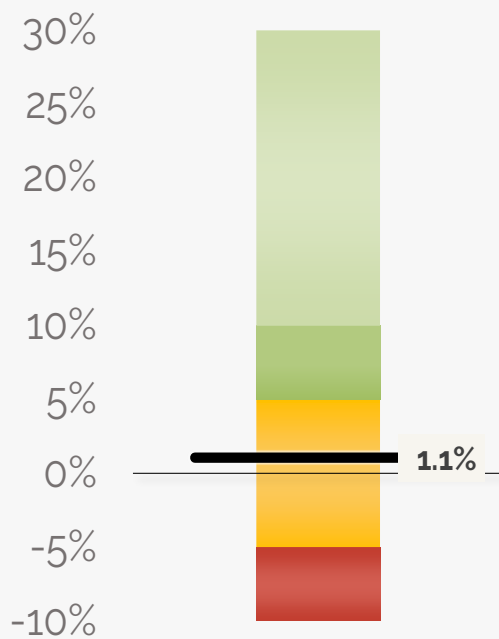


**234 DAYS OF CASH AT YEAR'S END**

The school will end the year with 234 days of cash. This is above the recommended 60 days

## Gross Margin

Revenue less expenses, divided by revenue

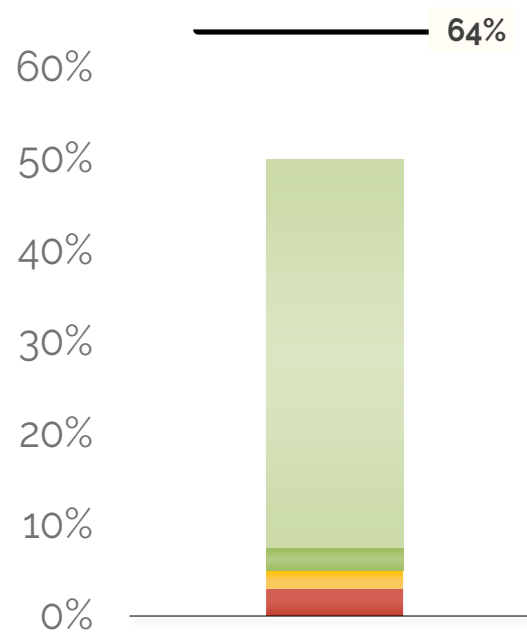


**1.1% GROSS MARGIN**

The forecasted net income is \$182k, which is \$3.8m above the budget. It yields a 1.1% gross margin.

## Fund Balance %

Forecasted Ending Fund Balance / Total Expenses

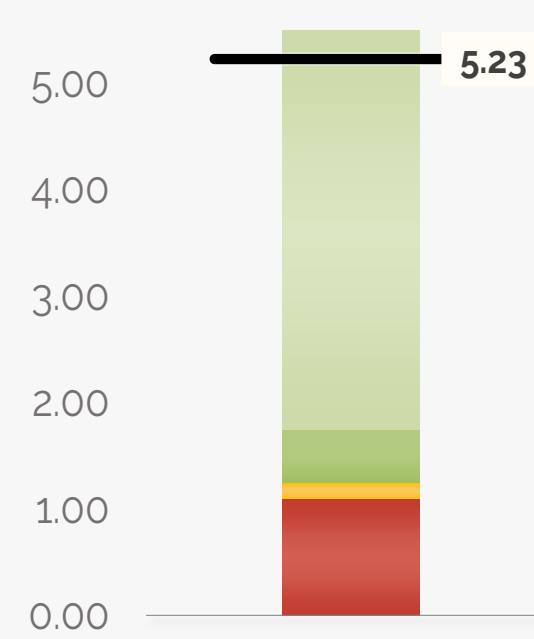


**64.20% AT YEAR'S END**

The school is projected to end the year with a fund balance of \$10,906,611. Last year's fund balance was \$10,725,056.

## DSCR

Amount of cash flow available to meet annual interest and principal payments on debt



**DSCR IS 5.23**

Debt Service Coverage Ratio is defined by the school's bank covenants.

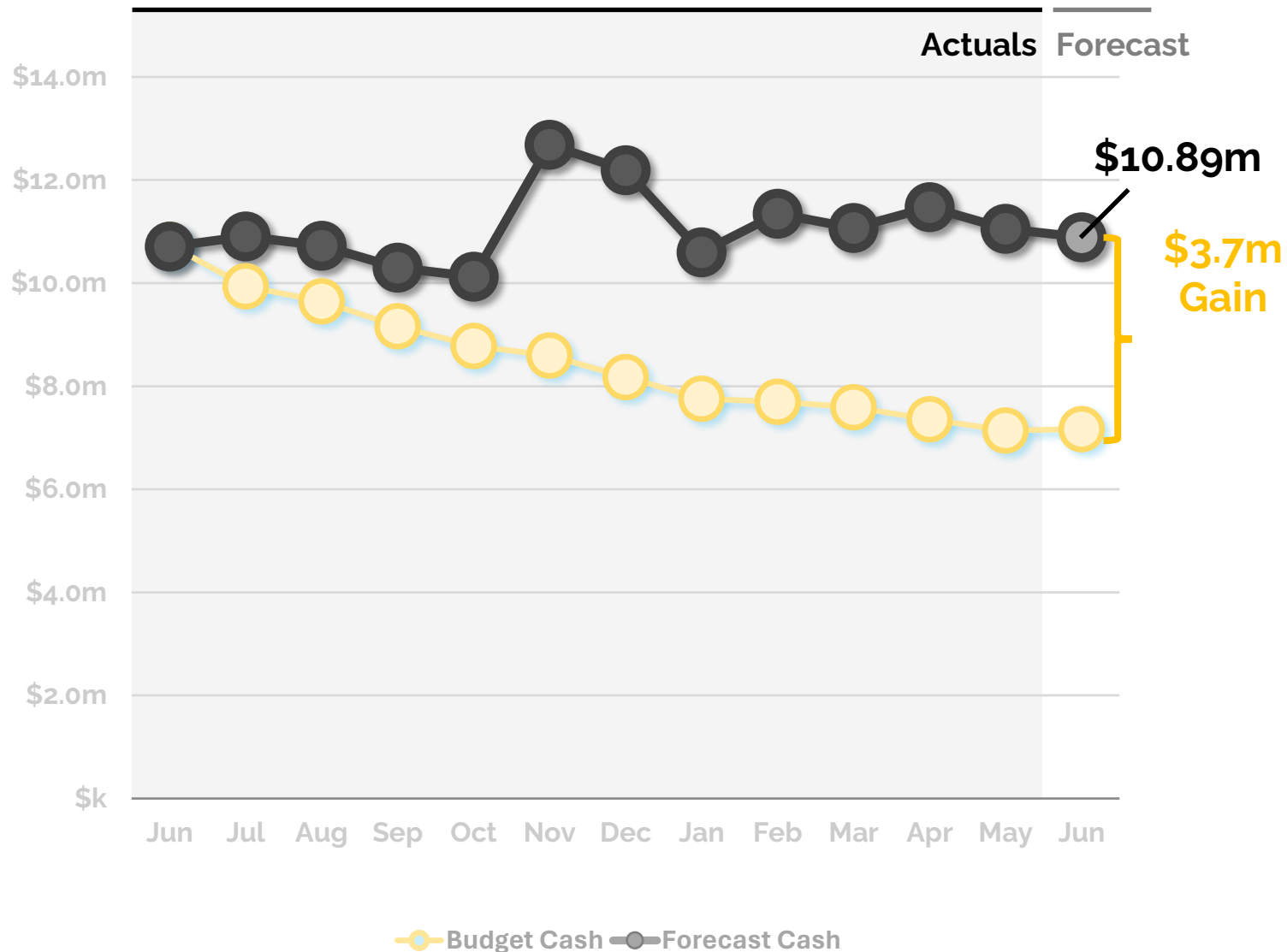
# Forecast Overview

	Forecast	Budget	Variance	Variance Graphic	Comments
Revenue	\$17.2m	\$17.4m	-\$275k		Lower than budgeted State revenue due to under enrollment and lower attendance; offset by ESSER III grant funding brought forward, interest income (not budgeted) and higher than budgeted Prop C funding.
Expenses	\$17m	\$21m	\$4m		Much lower than budgeted due to removal of a duplicate KLS loan payment, removal of the \$1.5M legal settlement contingency (moved to FY25), and cost savings in a variety of expense categories.
<b>Net Income</b>	<b>\$182k</b>	<b>-\$3.6m</b>	<b>\$3.8m</b>		
Cash Flow Adjustments	-0	0	-0		
<b>Change in Cash</b>	<b>\$182k</b>	<b>-\$3.6m</b>	<b>\$3.8m</b>		Showing a positive Net Income at YE for the first time this fiscal year!

# Cash Forecast

## 234 Days of Cash at year's end

We forecast the school's year ending cash balance as **\$11m**, **\$3.7m** above budget.





	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>	<i>Forecast</i>	<i>Budget</i>	<i>Variance</i>	<i>Remaining</i>
<b>Revenue</b>							
Local Revenue	1,229,425	1,103,485	125,940	1,315,971	1,212,621	103,350	86,547
State Revenue	10,218,495	11,296,532	(1,078,038)	11,158,894	12,532,413	(1,373,520)	940,399
Federal Revenue	3,703,681	2,820,381	883,299	4,441,470	3,218,230	1,223,241	737,790
Private Grants and Donations	180,300	146,250	34,050	180,300	150,000	30,300	-
Earned Fees	73,997	299,367	(225,370)	73,997	332,630	(258,633)	-
<b>Total Revenue</b>	<b>15,405,898</b>	<b>15,666,016</b>	<b>(260,118)</b>	<b>17,170,632</b>	<b>17,445,894</b>	<b>(275,261)</b> ①	<b>1,764,735</b>
<b>Expenses</b>							
Salaries	5,617,320	5,793,931	176,611	6,129,810	6,320,652	190,842	512,490
Benefits and Taxes	1,618,338	1,690,400	72,063	1,773,168	1,844,073	70,905	154,830
Staff-Related Costs	46,029	86,969	40,939	57,125	94,875	37,750	11,095
Rent	-	30,556	30,556	-	33,334	33,334	-
Occupancy Service	1,632,751	1,164,829	(467,922)	1,751,393	1,270,722	(480,670)	118,642
Student Expense, Direct	1,530,343	1,524,203	(6,140)	1,630,440	1,662,767	32,328	100,097
Student Expense, Food	503,235	1,018,243	515,008	600,000	1,110,810	510,810	96,766
Office & Business Expense	2,388,248	3,806,818	1,418,570	2,646,251	4,152,892	1,506,641	258,003
Transportation	611,726	871,993	260,267	1,068,160	951,265	(116,895)	456,434
<b>Total Ordinary Expenses</b>	<b>13,947,989</b>	<b>15,987,941</b>	<b>2,039,952</b>	<b>15,656,346</b>	<b>17,441,391</b>	<b>1,785,044</b>	<b>1,708,357</b>
Interest	718,628	77,214	(641,414)	945,936	84,233	(861,703)	227,308
Facility Improvements	386,794	3,202,058	2,815,264	386,794	3,493,154	3,106,360	-
<b>Total Extraordinary Expenses</b>	<b>1,105,422</b>	<b>3,279,272</b>	<b>2,173,850</b>	<b>1,332,730</b>	<b>3,577,387</b>	<b>2,244,657</b>	<b>227,308</b>
<b>Total Expenses</b>	<b>15,053,411</b>	<b>19,267,213</b>	<b>4,213,802</b>	<b>16,989,077</b>	<b>21,018,778</b>	<b>4,029,701</b> ②	<b>1,935,666</b>
<b>Net Income</b>	<b>352,486</b>	<b>(3,601,198)</b>	<b>3,953,684</b>	<b>181,556</b>	<b>(3,572,884)</b>	<b>3,754,440</b> ③	<b>(170,931)</b>
<b>Cash Flow Adjustments</b>	<b>(4,770)</b>	<b>-</b>	<b>(4,770)</b>	<b>(0)</b>	<b>-</b>	<b>(0)</b> ④	<b>4,770</b>
<b>Change in Cash</b>	<b>347,717</b>	<b>(3,601,198)</b>	<b>3,948,914</b>	<b>181,556</b>	<b>(3,572,884)</b>	<b>3,754,440</b> ⑤	<b>(166,161)</b>

**① REVENUE: \$275K BEHIND**

Lower than budgeted State revenue due to under enrollment & lower attendance, offset by ESSER III grant funds brought forward, plus interest income (not budgeted) and improved Prop C revenue vs. budget.

**② EXPENSES: \$4M AHEAD**

Benefitting from the removal of KLS duplicate loan payment and \$1.5M legal settlement contingency (moved to FY25 budget), lower than budgeted expenses in many categories.

**③ NET INCOME: \$3.8M ahead**

**④ CASH ADJ: \$0K BEHIND**

**⑤ NET CHANGE IN CASH: \$3.8M AHEAD**

Income Statement	Actual											Forecast	TOTAL
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
<b>Revenue</b>													
Local Revenue	214,626	41,800	113,114	112,607	129,133	93,742	100,212	149,217	89,859	97,577	87,536	86,547	1,315,971
State Revenue	923,510	892,452	907,991	914,386	3,543,253	73,984	75,810	75,076	794,213	1,004,613	1,013,207	940,399	11,158,894
Federal Revenue	16,099	16,858	28,145	0	302,165	355,890	66,117	1,775,073	299,511	765,109	78,713	737,790	4,441,470
Private Grants and Donations	1,000	0	0	25,350	3,350	150,000	0	100	0	500	0	0	180,300
Earned Fees	1,950	0	3,467	8,314	53,929	0	1,532	1,600	1,653	1,552	0	0	73,997
<b>Total Revenue</b>	<b>1,157,185</b>	<b>951,111</b>	<b>1,052,717</b>	<b>1,060,656</b>	<b>4,031,831</b>	<b>673,616</b>	<b>243,671</b>	<b>2,001,066</b>	<b>1,185,237</b>	<b>1,869,351</b>	<b>1,179,456</b>	<b>1,764,735</b>	<b>17,170,632</b>
<b>Expenses</b>													
Salaries	389,577	487,543	698,533	506,162	537,667	521,047	496,054	487,965	493,591	497,548	501,633	512,490	6,129,810
Benefits and Taxes	114,968	140,507	141,796	140,119	144,908	139,203	171,806	157,684	153,924	153,761	159,661	154,830	1,773,168
Staff-Related Costs	4,718	6,500	216	932	8,215	3,270	3,229	5,604	6,006	4,250	3,090	11,095	57,125
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Occupancy Service	111,443	151,650	102,901	173,939	127,694	187,724	157,860	143,080	164,027	133,412	179,022	118,642	1,751,393
Student Expense, Direct	84,040	107,256	109,531	122,714	89,985	59,579	181,446	75,222	131,324	367,404	201,843	100,097	1,630,440
Student Expense, Food	863	0	0	29,194	76,512	79,627	66,030	84,788	56,553	47,644	62,025	96,766	600,000
Office & Business Expense	210,905	237,824	384,892	237,190	105,483	72,741	358,751	191,060	206,776	186,172	196,453	258,003	2,646,251
Transportation	4,265	1,500	12,928	31,376	109,814	79,950	192,841	86,300	15,278	57,092	20,381	456,434	1,068,160
<b>Total Ordinary Expenses</b>	<b>920,778</b>	<b>1,132,780</b>	<b>1,450,798</b>	<b>1,241,625</b>	<b>1,200,279</b>	<b>1,143,141</b>	<b>1,628,018</b>	<b>1,231,703</b>	<b>1,227,477</b>	<b>1,447,283</b>	<b>1,324,107</b>	<b>1,708,357</b>	<b>15,656,346</b>
Operating Income	236,406	-181,669	-398,081	-180,969	2,831,552	-469,525	-1,384,346	769,363	-42,241	422,069	-144,651	56,378	1,514,286
<b>Extraordinary Expenses</b>													
Interest	7,019	7,019	7,019	7,019	231,859	6,698	227,154	0	224,839	0	0	227,308	945,936
Facility Improvements	29,200	560	1,350	6,663	29,200	18,348	140	1,050	0	24,664	275,619	0	386,794
<b>Total Extraordinary Expenses</b>	<b>36,219</b>	<b>7,579</b>	<b>8,369</b>	<b>13,682</b>	<b>261,059</b>	<b>25,046</b>	<b>227,294</b>	<b>1,050</b>	<b>224,839</b>	<b>24,664</b>	<b>275,619</b>	<b>227,308</b>	<b>1,332,730</b>
<b>Total Expenses</b>	<b>956,998</b>	<b>1,140,359</b>	<b>1,459,167</b>	<b>1,255,308</b>	<b>1,461,338</b>	<b>1,168,187</b>	<b>1,855,312</b>	<b>1,232,753</b>	<b>1,452,317</b>	<b>1,471,947</b>	<b>1,599,726</b>	<b>1,935,666</b>	<b>16,989,077</b>
<b>Net Income</b>	<b>200,187</b>	<b>-189,248</b>	<b>-406,450</b>	<b>-194,651</b>	<b>2,570,493</b>	<b>-494,571</b>	<b>-1,611,640</b>	<b>768,313</b>	<b>-267,080</b>	<b>397,404</b>	<b>-420,270</b>	<b>-170,931</b>	<b>181,556</b>
Cash Flow Adjustments	-1,788	9,359	-19,437	19,077	-11,186	3,099	16,424	-21,221	-7,669	8,337	234	4,770	0
<b>Change in Cash</b>	<b>198,399</b>	<b>-179,889</b>	<b>-425,887</b>	<b>-175,575</b>	<b>2,559,307</b>	<b>-491,472</b>	<b>-1,595,216</b>	<b>747,093</b>	<b>-274,749</b>	<b>405,742</b>	<b>-420,036</b>	<b>-166,161</b>	<b>181,556</b>
Ending Cash	10,905,607	10,725,718	10,299,831	10,124,256	12,689,566	12,192,091	10,596,875	11,343,968	11,069,219	11,474,961	11,054,925	10,888,764	

Monthly Financials

Previous Year End Current Year End

**Assets**

Current Assets

Cash	10,707,208	11,054,925	10,888,764
<b>Total Current Assets</b>	<b>10,707,208</b>	<b>11,054,925</b>	<b>10,888,764</b>

<b>Total Assets</b>	<b>10,707,208</b>	<b>11,054,925</b>	<b>10,888,764</b>
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**Liabilities and Equity**

**Liabilities**

Current Liabilities

Other Current Liabilities	-17,847	-22,617	-17,847
<b>Total Current Liabilities</b>	<b>-17,847</b>	<b>-22,617</b>	<b>-17,847</b>

Total Long-Term Liabilities	0	0	
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<b>Total Liabilities</b>	<b>-17,847</b>	<b>-22,617</b>	<b>-17,847</b>
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**Equity**

Unrestricted Net Assets	10,725,056	10,725,056	10,725,056
Net Income	0	352,486	181,556

<b>Total Equity</b>	<b>10,725,056</b>	<b>11,077,542</b>	<b>10,906,611</b>
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<b>Total Liabilities and Equity</b>	<b>10,707,208</b>	<b>11,054,925</b>	<b>10,888,764</b>
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\* KLS Loan Balance \$15,049,292.17

\*The HPA financials presented in each monthly board report conform to DESE standards. However, they do not reflect Hogan’s long-term liabilities, currently represented by the KLS loan for our most recent capital project. Both long term liabilities and associated assets are understated on this Balance Sheet.

This information IS produced each year as a part of the YE financials prepared by our auditor. However, given the amount of the loan and our ongoing discussions about future planning, we will begin to reflect it at the bottom of this Balance Sheet each month.

\*\* The KLS loan was structured as a short-term vehicle (5 years) to assist schools who needed help and time transitioning to a longer-term loan. During the KLS loan period no interest is charged, but KLS captures 14% of the school’s State funding (Basic Formula) and applies it to principal. HPA’s loan with KLS has an end date of 6/30/27. The balance provided is as of 3/31/24. Loan payments are made quarterly.



# QUESTIONS?

Please contact your EdOps Finance Team:

Jamie Berry

[jamie@ed-ops.com](mailto:jamie@ed-ops.com)

816-444-1530

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# Coversheet

## Approve Expenses

**Section:** IV. Finance Committee  
**Item:** B. Approve Expenses  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 05.2024 HPA CheckRegisterbyType (1).pdf

Hogan Preparatory Academy  
06/03/2024 12:58 PM

**Check Register by Type**

Posted; Journal Code CD; Processing Month 05/2024

Page: 1  
User ID: NULLT

Payee Type: Vendor		Check Type: Automatic Payment				Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
12520828	05/20/2024	X	X	05/31/2024	KCWATERSER	KANSAS CITY WATER SERVICES	1,313.64	
12520829	05/20/2024	X	X	05/31/2024	GOOGLE	GOOGLE	840.80	
12520830	05/28/2024	X	X	05/31/2024	BAMBOOHRL	BAMBOO HR LLC	789.94	
12520831	05/01/2024	X	X	05/31/2024	UHC	UNITED HEALTH CARE	74,536.59	
12520832	05/29/2024	X	X	05/31/2024	KCPL	KANSAS CITY POWER & LIGHT	17,737.24	
12520833	05/29/2024	X	X	05/31/2024	SPIRE	SPIRE	2,413.77	
12520834	05/20/2024	X			KCWATERSER	KANSAS CITY WATER SERVICES	1,072.99	
12520835	05/20/2024	X			GOOGLE	GOOGLE	840.80	
12520836	05/28/2024	X			BAMBOOHRL	BAMBOO HR LLC	842.01	
12520837	05/01/2024	X			UHC	UNITED HEALTH CARE	77,168.69	
12520838	05/29/2024	X			KCPL	KANSAS CITY POWER & LIGHT	17,233.66	
12520839	05/29/2024	X			SPIRE	SPIRE	2,556.55	
12520845	05/02/2024	X			DIVVY	DIVVY CC	8,709.89	
12520850	05/02/2024	X			HARTFORD1	THE HARTFORD	1,551.04	
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Check Type Total:		Automatic Payment		Void Total:	97,631.98	Total without Voids:	109,975.63	

Payee Type: Vendor		Check Type: Check				Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
83031278	05/07/2024	X			SCHWARZKOP	Schwarzkopf Law Office	416.67	
83031279	05/07/2024	X			MCPMAHONHIL	McMahon Hill, LLC	522.43	
83031280	05/07/2024	X			MIDWESTSHR	MIDWEST SHREDDING SERVICE LLC	45.00	
83031281	05/07/2024	X			GREATMINDS	GREAT MINDS	240.04	
83031282	05/07/2024	X			HARTFORD1	THE HARTFORD	4,387.99	
83031283	05/07/2024	X			SOLAROCEAN	SOLAR OCEAN 2, LLC	234.33	
83031284	05/07/2024	X			TAYLORBROS	Taylor Brothers Door Lock, LLC	4,928.94	
83031285	05/07/2024	X			TAYLORBROS	Taylor Brothers Door Lock, LLC	8,243.80	
83031613	05/07/2024	X			K12ITC	K12ITC, INC.	36,615.71	
83031614	05/07/2024	X			MUTUALOFOM	MUTUAL OF OMAHA	4,184.97	
83031615	05/07/2024	X			SOLAROCEAN	SOLAR OCEAN 2, LLC	234.33	
83031616	05/07/2024	X			AMAZON	AMAZON/SYNCHRONY BANK	595.19	
83031617	05/07/2024	X			JOSTENS	JOSTENS INC	52.72	
83031618	05/07/2024	X			GUARDIAN	GUARDIAN	2,120.58	
83031619	05/07/2024	X			PDQLAWN	dba PDQ LAWN SERVICE	1,845.00	
83032215	05/07/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	1,206.40	
83032216	05/07/2024	X			ELITEPROTE	BRANDON FARROW	2,973.50	
83032217	05/07/2024	X			ELITEPROTE	BRANDON FARROW	3,828.50	
83032218	05/07/2024	X			ELITEPROTE	BRANDON FARROW	7,332.00	
83032219	05/07/2024	X			SOFTWA	SOFTWARE UNLIMITED INC	8,650.00	
83032220	05/07/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	1,081.60	
83032221	05/07/2024	X			WINPROSOLU	WIN PRO SOLUTIONS	2,232.92	
83032222	05/07/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	4,752.80	
83069319	05/15/2024	X			KCSTEMALL	KC STEM ALLIANCE	90.00	
83069320	05/15/2024	X			HARRISONVI	HARRISONVILLE HIGH SCHOOL	325.00	
83069321	05/15/2024	X			LAFAYETTE	LAFAYETTE COUNTY HS	200.00	
83069322	05/15/2024	X			LAWSONSCHL	LAWSON SCHOOLS R XIV	200.00	
83069323	05/15/2024	X			BURTERI	ERICA BURTON	138.01	
83069324	05/15/2024	X			ALLSTAR	ALL STAR AWARDS & AD SPECIALTIES	1,515.00	
83069325	05/15/2024	X			ALLSTAR	ALL STAR AWARDS & AD SPECIALTIES	353.75	
83069326	05/15/2024	X			4MATIV	4MATIVE TECHNOLOGIES, INC.	1,000.00	
83069327	05/15/2024	X			ICEMASTERS	ICE MASTERS	134.49	
83069328	05/15/2024	X			AJW	JORDAN AMY	3,000.00	
83069329	05/15/2024	X			SUPERIORBO	SUPERIOR BOWEN	99,915.20	
83069536	05/15/2024	X			JOSTENS	JOSTENS INC	133.02	
83069537	05/15/2024	X			OFFICEESSE	OFFICE ESSENTIALS INC	1,364.64	
83069538	05/15/2024	X			SCHOOL	SCHOOL NURSE SUPPLY	177.46	
83069539	05/15/2024	X			AMAZON	AMAZON/SYNCHRONY BANK	29.99	
83069697	05/15/2024	X			PAYPOOL	PAYPOOL LLC	761.82	
83069698	05/15/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	1,206.40	

Hogan Preparatory Academy  
06/03/2024 12:58 PM

**Check Register by Type**  
Posted; Journal Code CD; Processing Month 05/2024

Page: 2  
User ID: NULLT

<b>Payee Type:</b>	<b>Vendor</b>	<b>Check Type:</b>	<b>Check</b>	<b>Checking Account ID:</b>	<b>1</b>		
<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
83069699	05/15/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	1,414.40
83069700	05/15/2024	X			EDOPS	ED OPS	18,023.33
83145734	05/17/2024	X			OPERATION	OPERATION BREAKTHROUGH	1,500.00
83145735	05/17/2024	X			OPERATION	OPERATION BREAKTHROUGH	19,270.86
83145736	05/17/2024	X			SUPERIORBO	SUPERIOR BOWEN	27,119.41
83145737	05/17/2024	X			ESKIE	Eskie & Associates LLC	1,800.00
83145738	05/17/2024	X			INNERWORKS	INNERWORKS, INC.	5,390.00
83146263	05/17/2024	X			RIDDELLHEL	RIDELL/ALL AMERICAN SPORTS CORP	6,766.00
83146537	05/17/2024	X			K12ITC	K12ITC, INC.	14,674.51
83146538	05/17/2024	X			AMAZON	AMAZON/SYNCHRONY BANK	610.26
83146964	05/17/2024	X			WINPROSOLU	WIN PRO SOLUTIONS	184.66
83146965	05/17/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	270.40
83146966	05/17/2024	X			JAMESWTIPP	JAMES W. TIPPIN & ASSOCIATES	3,000.00
83146967	05/17/2024	X			ELITEPROTE	BRANDON FARROW	3,040.00
83146968	05/17/2024	X			ELITEPROTE	BRANDON FARROW	4,199.00
83146969	05/17/2024	X			ELITEPROTE	BRANDON FARROW	5,580.00
83146970	05/17/2024	X			TIMSTERS	KIM BOYKIN	11,881.25
83146971	05/17/2024	X			ENTREPRENE	ENTREPRENEURIAL VENTURES IN EDUCATION, INC	143,986.32
83168972	05/21/2024	X			HIGENES	Hi-Gene's Janitorial Services	26,000.00
83168973	05/21/2024	X			SOSPEST	SOS PEST CONTROL	100.00
83168974	05/21/2024	X			SOSPEST	SOS PEST CONTROL	115.00
83168975	05/21/2024	X			SOSPEST	SOS PEST CONTROL	100.00
83168976	05/21/2024	X			NALCO	NALCO COMPANY LLC	601.74
83169185	05/21/2024	X			UNIFIRSTCO	UNIFIRST CORPORATION	104.22
83169186	05/21/2024	X			UNIFIRSTCO	UNIFIRST CORPORATION	61.23
83169528	05/21/2024	X			SUMNERONE	SUMNERONE, INC.	2,129.73
83169529	05/21/2024	X			JAMESWTIPP	JAMES W. TIPPIN & ASSOCIATES	2,900.00
83169530	05/21/2024	X			ELITEPROTE	BRANDON FARROW	3,078.00
83169531	05/21/2024	X			SIMPSONLAW	SIMPSON LAWN AND LANDSCAPING	3,850.00
83169532	05/21/2024	X			ELITEPROTE	BRANDON FARROW	4,199.00
83169533	05/21/2024	X			ELITEPROTE	BRANDON FARROW	7,176.00
83178913	05/23/2024	X			MCPMAHONHIL	McMahon Hill, LLC	522.43
83178914	05/23/2024	X			KCWATERSER	KANSAS CITY WATER SERVICES	99.20
83178915	05/23/2024	X			HOMEDEPOTC	HOME DEPOT CREDIT SERVICES	242.94
83178916	05/23/2024	X			FSPCGARN	FAMILY SUPPORT PAYMENT CENTER	485.00
83178917	05/23/2024	X			SCHWARZKOP	Schwarzkopf Law Office	166.67
83178918	05/23/2024	X			KPCGARN	KANSAS PAYMENT CENTER	1,484.00
83178919	05/23/2024	X			BLACKMCDON	BLACK & MC DONALD ELECTRIC, LLC	610.05
83179144	05/23/2024	X			DEFFEN	WASTE MANAGEMENT	923.62
83179145	05/23/2024	X			DEFFEN	WASTE MANAGEMENT	946.92
83179146	05/23/2024	X			VERIZON	VERIZON WIRELESS	145.87
83179264	05/23/2024	X			AMAZON	AMAZON/SYNCHRONY BANK	724.03
83191835	05/29/2024	X			GASTINGERA	GASTINGER AND WALKER ARCHITECTS, INC	4,425.00
83191836	05/29/2024	X			KCCG	KANSAS CITY COMMUNITY GARDENS, INC	2.76
83191837	05/29/2024	X			KCCG	KANSAS CITY COMMUNITY GARDENS, INC	3.06
83191838	05/29/2024	X			SUNBELT	SUNBELT	1,350.00
83191839	05/29/2024	X			SUNBELT	SUNBELT	1,530.00
83191840	05/29/2024	X			SUNBELT	SUNBELT	1,980.00
83191841	05/29/2024	X			SUNBELT	SUNBELT	990.00
83191842	05/29/2024	X			SUNBELT	SUNBELT	3,262.50
83191843	05/29/2024	X			SUPERIORBO	SUPERIOR BOWEN	144,159.44
83192039	05/29/2024	X			UNIFIRSTCO	UNIFIRST CORPORATION	109.06
83192160	05/29/2024	X			BOARDOPOL	BOARD OF POLICE COMMISSIONERS	180.00
83192161	05/29/2024	X			LASCPHI	PHILLIP LASCUOLA	479.59
83192162	05/29/2024	X			PROJECTLEA	PROJECT LEAD THE WAY, INC.	2,200.00
83192406	05/29/2024	X			ELITEPROTE	BRANDON FARROW	3,040.00
83192407	05/29/2024	X			ELITEPROTE	BRANDON FARROW	4,465.00
83192408	05/29/2024	X			ELITEPROTE	BRANDON FARROW	7,032.00

Hogan Preparatory Academy  
06/03/2024 12:58 PM

**Check Register by Type**

Posted; Journal Code CD; Processing Month 05/2024

Page: 3  
User ID: NULLT

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
83192409	05/29/2024	X			KCPSFNS	KANSAS CITY PUBLIC SCHOOL FOOD & NUTRITION SERV	62,024.50
83192410	05/29/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	1,352.00
83192411	05/29/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	3,016.00
83192412	05/29/2024	X			WINPROSOLU	WIN PRO SOLUTIONS	3,844.40
83192413	05/29/2024	X			INDUSTRYSP	INDUSTRY SPECIFIC SOLUTIONS	4,784.00
83202514	06/03/2024	X			OPERATION	OPERATION BREAKTHROUGH	117,537.50
83202515	06/03/2024	X			THOMPSKARI	KARI THOMPSON	357.50
83202516	06/03/2024	X			CARTERGAR	GARREN CARTER	357.50
83202517	06/03/2024	X			YOUNGLUT	Luther Young	357.50
83202518	06/03/2024	X			EDWARDSWIL	Williams Edwards II	357.50
83202519	06/03/2024	X			BRIDGETYRO	TYRON BRIDGEWATER	1,787.50
83203128	06/03/2024	X			KENDALL	STEVEN KENDALL	357.50
83203129	06/03/2024	X			LIDDLE	LIDDLES SPORT SHOP	12,500.00
83203364	06/03/2024	X			WOODSL	LATOSHA MYERS	622.50
83203365	06/03/2024	X			WATSJUA	JUANDA WATSON	4,000.00
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Check Type Total: Check					Void Total:	0.00	Total without Voids: 921,210.56
Payee Type Total: Vendor					Void Total:	97,631.98	Total without Voids: 1,031,186.19
Grand Total:					Void Total:	97,631.98	Total without Voids: 1,031,186.19



# Coversheet

## HPA 2024-25 Budget

**Section:** IV. Finance Committee  
**Item:** C. HPA 2024-25 Budget  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** HPA FY25 Draft Budget v13\_Final to Board\_6.20.24 (2).xlsx

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

HPA FY25 Draft Budget v13\_Final to Board\_6.20.24 (2).xlsx

# Coversheet

## HPA BOD Bylaws

<b>Section:</b>	V. HPA Governance Committee
<b>Item:</b>	B. HPA BOD Bylaws
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	6_24 approval Digitization of Personnel Records (2).pdf 6_24 approval Student Educational Records Policy (2).pdf Second Amended Bylaws.pdf

## **Digitization of Personnel Records**

Hogan shall digitize personnel records in order to simplify school monitoring and reporting, and in order to more easily comply with public records requests and manage the transfer of records in case of school closure.

## **Student Educational Records Policy**

The Board of Hogan Preparatory Academy adopts the following policy effective on the date that the policy is adopted by the Board.

The School will comply with the mandates of the Family Educational Rights and Privacy Act (FERPA) and the Safe Schools Act regarding confidentiality of student records and disclosure of personally identifiable information.

The parents/guardians of students who are attending or have attended the School have the right to inspect and review the educational records of their students and to request amendment of their students' educational records due to error and/or omission. The School has adopted procedures for the granting of parental requests for access to the educational records of their students within a reasonable period of time, but in no case more than forty-five (45) days after the request is made.

All information contained in a student's educational record, except information designated as directory information by the School, shall be confidential and shall be directly accessible only to school officials who demonstrate a legitimate educational interest in the student's records and to parents/guardians or eligible students.

Upon request by military recruiters or an institution of higher learning, the School will provide students' names, addresses, and telephone listings. Parents will be notified annually of their right to individually request that such information not be released without prior parental consent.

Military recruiters will be provided the same access to students as is given to institutions of higher learning.

### **Record Digitization**

Hogan shall digitize student records in order to simplify school monitoring and reporting, and in order to more easily comply with public records requests and manage the transfer of records in case of school closure.

# **Second Amended Bylaws**

of

**HOGAN PREPARATORY ACADEMY**

**(A CHARTER SCHOOL)**

## **ARTICLE I OFFICES**

The principal office of the not-for-profit Corporation shall be located at 1331 E. Meyer Blvd, Kansas City, Missouri 64131. The Corporation may have such other offices, either within or outside the State of Missouri, as the activities of the Corporation may require from time to time.

The registered agent of the Corporation as required by the governing statutes for not-for-profits operating in the State of Missouri is James W. Tippin & Associates, 601 East 63rd Street - Suite 310, Kansas City, Missouri 64110. The registered agent and the registered agent's address may be changed by the Board of Directors.

## **ARTICLE II OBJECTIVES, PURPOSES & POWERS**

The Corporation is organized exclusively for charitable, religious, educational and scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provision of any future federal tax code (the "Code"), including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) and 170(c)(2) of the Code.

The Corporation's purposes shall include, without limitation, the development and implementation of Missouri Charter School program. To enable the Corporation to carry out such purposes, it shall have the power to do any and all lawful acts necessary or convenient to conduct, promote or attain the purposes herein set out, and to that end:

- a. To take, accept, hold, and acquire by bequest, devise, gift, purchase, loan, or lease, any property, real or personal, whether tangible or intangible, without limitation as to kind, amount or value.
- b. To sell, convey, lease, or make loans, grants, or pledges of any such property, or any interest therein or proceeds therefrom, and to invest and reinvest the principal

thereof and receipts therefrom, if any.

c. To borrow money upon and pledge or mortgage any such property for my purpose for which it is organized, and to issue notes, bonds, or other forms of indebtedness to secure any of its obligations.

d. To carry on any of the foregoing activities or purposes either directly or as agent for or with other persons, associations or corporations.

e. To carry on any activity and to deal with and expend any such property or income therefrom for any of the foregoing purposes without limitation, except such limitations, if any, as may be contained in the instrument under which such property is received, the Articles of Incorporation, the By-Laws of the Corporation, or any other limitations as are prescribed by law.

The Corporation will admit students of any race, color, nationality, ethnic origin, gender (including, but not limited to transgender, gender neutral and gender non-specific) or sexual orientation to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It will not discriminate on the basis of race, color, nationality ethnic origin, gender (including, but not limited to transgender, gender neutral and gender non-specific) or sexual orientation in administration of its educational policies, admission policies, scholarship and loan programs, and athletic or other school administered programs.

### **ARTICLE III MEMBERS**

The Corporations shall not have members.

### **ARTICLE IV DIRECTORS**

**Section 1. General Powers:** The affairs of the Corporation shall be managed by its self-perpetuating Board of Directors.

**Section 2. Number:** The number of persons to constitute the Board of Directors of the Corporation shall be no less than five (5) and no more than nine (9).

**Section 3. Election and Term of Office:** Directors shall be elected at the annual meeting. The term of office of each Director shall be for a period of three years. No director shall serve more than three consecutive terms. After 2027, currently serving Directors' terms shall be staggered in the following manner:

a. Board members shall be designated by section A, B or C. Members who join the Boar in 2025, or thereafter, will be assigned to a section upon their election to the Board.

- b. Those Board members who are members of section A terms shall expire in 2028 with the option of being re-elected for two more terms, section A for the purpose of the 2024 amendment are members who came on the Board prior to or in 2022;
- c. Those Board members who are members of Section B terms shall expire in 2029 with the option of being re-elected for one more term, section B for the purpose of the 2024 amendment are members who came on the Board in 2023 ;
- d. Those Board members who are members of Section C terms shall expire in 2030 with no option of being re-elected, Section C, for the purpose of the 2024 amendment are members who came on the Board in 2024.

#### **Section 4. Meetings: Meetings are not governed by Robert's Rules.**

4.1 Annual Meeting: The annual meeting of the Board shall be held during the May meeting each year, at which meeting the election of Directors (when applicable) should occur and for the transaction of such other business as may come before the meeting. If the election of Directors shall not be held at the annual meeting the Board shall schedule the election to be held at a special meeting as soon thereafter as possible. The annual meeting may be conducted via phone conference, video-conferencing or through the use of other technologies, as long as all of the participants have access to the technology being used for the meeting, including the public

4.2 Regular Meetings: Regular meetings of the Board shall be held at a location determined by the Board. The number of meetings may be increased or decreased by agreement of the Board. The Board can also hold meetings via phone conference, video-conferencing or through the use of other technologies, as long as all of the participants have access to the technology being used for the meeting, including the public. The Board may provide, by resolution, the time and place for the holding of regular meetings, other than, the annual meeting, without notice other than such resolution.

4.3 Special Meetings: Special meetings of the Board may be called by or at the request of the President of the Board or any two Directors. A person(s) authorized to call special meetings may fix any place to have the meeting. The person(s) calling a special meeting shall notify the Secretary for the Board of the information required to be in the Notice. The Directors calling for the special meeting may fix any place within the State of Missouri, as the place for holding any special meeting of the Board. The meeting can be held via phone conference, video-conferencing or through the use of other technologies, as long as all of the participants have access to the technology being used for the meeting, including the public.



4.4 Emergency Meetings: Emergency meetings of the Board may be called by any Director when an emergency occurs at or in relation to one of the schools. An emergency includes, but is not limited to, the following: serious illness or death of key personnel; destruction or serious damage to any of the facilities; or the physical welfare or well-being of students or staff is in jeopardy.

**Section 5. Notice:** All meeting notices shall use plain, concise English. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The Notice of Waiver does not have to include the business to be transacted at, nor the purpose of any regular, or emergency meeting of the Board to be valid.

5.1. Notice for Regular Meetings: The Directors and public shall receive notice of all regular meetings no later than twenty-four hours before the meeting, exclusive of weekends and holidays when the facility is closed, prior to the commencement of any meeting of a governmental body unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible shall be given. If the meeting is being held via the Internet or some other electronic means, the Notice shall provide information on how to join the meeting via the technology being used.

5.2. Notice for Special Meetings: The Notice for special meetings are to be sent to the Board via e-mail and posted for the public no later than twenty-four hours before the meeting, exclusive of weekends and holidays when the facility is closed, prior to the commencement of any meeting of a governmental body unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible shall be given.

5.3. Notice for Emergency Meetings: Notice may or may not be possible with an Emergency meeting. However, Notice shall be sent to the Board and posted for the public as soon as reasonably possible.

**Section 6. Proxies:** Proxies are not allowed for Missouri Charter School Board of Directors.

**Section 7. Quorum & Voting:** A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meetings of the Board of Directors; provided that if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice. Each Director present shall be entitled to one (1) vote upon each matter submitted to a vote at any such meeting. A quorum is not needed to transact business at an emergency meeting.

7.1. Each Director shall be entitled to one vote upon each matter submitted to a vote in person or by telephone or any video/audio meeting options available to all Directors.

7.2. Voting can be taken via telephone, facsimile, Internet, or any other voice or electronic means, the nature of the emergency of the public body justifying that departure from the normal requirements shall be stated in the minutes. Where such emergency exists, the votes taken shall be regarded as if all members were physically present and in attendance at the meeting. The emergency vote should be reviewed at the first subsequent regular meeting of the Board to be considered for rescission or ratification.

**Section 8. Manner of Acting:** The act of the majority of the Directors present at a Board meeting at which a quorum is present shall be the act of the Board.

**Section 9. Consent Action:** Any action which is to be or may be taken at a meeting of the Board, or my committee of the Directors, may be taken without a meeting if consents in writing, setting forth the action so taken, are signed by all of the members of the board or of the committee as the case may be. The consents shall have the same force and effect as a unanimous vote at a Board meeting having been duly held.

**Section 10. Compensation:** Directors shall not receive salaries or compensation of any kind for their service on the Board of Directors. The Board of Directors may adopt a resolution providing for reimbursement payments according to State law to their Directors for any expenses incurred for attending the meetings of the Board of Directors. The Directors may adopt the reimbursement policy used by the school district employees/staff for Director's reimbursements, as long as it is compliant with the governing law for charter schools and not-for-profit boards operating in the State of Missouri.

### **Section 11. Vacancies on the Board:**

11.1. Removal: The Board of Directors may vote to remove a Director at any time with or without cause. A meeting to consider the removal of a Director may be called and notice given, following the procedures provided in the Bylaws. The Notice of and Agenda for the meeting shall state the basis for possible removal of the Director, if any. A Director may be removed by the affirmative vote of the majority of the Board of Directors. A quorum must be present for a vote of removal.

11.2. Removal by Sponsor: A Director may also be removed by written notice from the Sponsor of the Hogan Preparatory Charter School for cause specifically for

breach of fiduciary duty or mismanagement of funds. Said Notice must include, with factual specificity the basis for the removal and after documented attempts to have the issues outlined addressed/resolved by the Board Member(s) in question.

11.3. Resignation/Death: In the event of the death or resignation of a Director, the seat shall be filled by a candidate elected by a majority of the remaining Directors to complete the unexpired term. A Director so elected is still able to serve up to an additional three terms after the completion of the unexpired term, if the time left on the unexpired term was less than eighteen (18) months.

## ARTICLE V OFFICERS

**Section 1. Offices:** The officers of the Corporation shall include a President; a Vice-President; a Treasurer; and a Secretary and such other officers as may be created by resolution of the Board of Directors.

**Section 2. Election and Terms of Office:** The officers shall be elected by the Board of Directors at its regularly scheduled May meeting or as soon thereafter as possible. New offices may be created and filled at any meeting of the Board of Directors. Officers' terms shall be two years with the no more than two terms.

**Section 3. Removal:** Any officer or agent elected or appointed by the Board of Directors may be removed by the Board whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

**Section 4. Vacancies:** A vacancy in any office because of death, resignation, resignation otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

**Section 5. President:** The President shall be the chief executive officer of the Corporation and shall supervise the affairs of the Corporation, subject to the authority of the Board of Directors. The President shall preside over all meetings of the Board of Directors and may sign, with the Secretary or Treasurer, or any other proper officer authorized by the Board of Directors any documents and instruments which the Board of Directors authorizes to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other officer or agent of the Corporation., or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of the President and such other duties as may be prescribed by the Board of Directors from time to time.

**Section 6. Vice-President:** In the absence of the President, or in the event of his/her

inability or refusal to act, the Vice-President shall perform the duties of the President, and when so doing, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President shall perform such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

**Section 7. Treasurer:** The Treasurer, subject to the authority and approval of the Board of Directors:

- (a) Shall have charge and custody of and be responsible for all funds and securities of the Corporation;
- (b) Shall receive and give receipts for moneys due and payable to the Corporation from any source whatsoever and deposit all such moneys in the name of the Corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article VI of these By-Laws; provided, however, some or all of such duties, as the Board of Directors may determine, may be delegated to a custodian as provided in said Article VI and/or Article VIII here below;
- (c) Shall see that all the duties incident to the office of Treasurer are completed; and
- (d) Shall attend to such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his duties in such sums and with such surety or sureties as the Board of Directors shall determine.

**Section 8. Secretary:** The Secretary shall be responsible for:

- (a) Maintaining the minutes of the Board of Directors' meetings in one (1) or more books provided for that purpose;
- (b) Ensuring that all (notices are duly given in accordance with the provisions of these Bylaws or as required by law);
- (c) Ensuring the corporate records and of the seal of the Corporation are maintained;
- (d) Ensuring that the seal of the Corporation is affixed to all documents, executed on behalf of the Corporation under its seal is duly authorized in accordance with the provisions of these Bylaws;
- (e) Ensuring that a permanent record of all disbursements for religious, charitable, scientific, literary, or educational purposes made by the Board of Director and/or its

duly appointed officers or agents in behalf of the Corporation; and

(f) Performing all duties incident to the office of Secretary and such other duties as from time to time may be signed to him/her by the President or by the Board of Directors, however, some or all of such duties, as the Board of Directors may determine, may be delegated to a designee as provided in said Article VI and/or Article VIII here below;

**Section 9. Compensation:** Officers shall not receive salaries or compensation of any kind for their service on the Board of Directors. The Board of Directors may adopt a resolution providing for reimbursement payments according to State law to their Officers for any expenses incurred for attending the meetings of the Board of Directors. The Officers may adopt the reimbursement policy used by the school district employees/staff for Officer's reimbursements, as long as it is compliant with the governing law for charter schools and not-for-profit boards operating in the State of Missouri.

## ARTICLE VI TRANSACTIONS OF THE BOARD

**Section 1. Contracts:** The Board may authorize my officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances, that has been previously approved by the Board.

**Section 2. Loans:** No loans shall be contracted on behalf of the Corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

**Section 3. Checks, Drafts, Etc.:** All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

**Section 4. Deposits:** All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

**Section 5. Custodians:** The Board may from time to time designate a bank, trust company, or depository as custodian of all funds and properties of the Corporation, which custodian shall maintain a record of all receipts, expenditures, income and expenses of the Corporation and/or perform such ministerial duties as the Board by written direction may instruct. The custodian may receive fees for its services as may from time to time be agreed upon by the Board and the Custodian(s).

**Section 6. Gifts:** The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation. The Board of Directors may make gifts and give charitable contributions that are not prohibited by the Bylaws, the articles of incorporation, state law, and any requirements for maintaining the Corporation's federal and state tax status.

**Section 7. Potential Conflicts of Interest:** The Corporation shall not make any loan to a Director or Officer of the corporation. The Corporation shall not borrow money from or otherwise transact business with a member, Director, Officer, or committee member of the Corporation unless the transaction is described fully in a legally binding instrument and is in the best interests of the Corporation. The Corporation shall not borrow money from or otherwise transact business with a Director, Officer, or committee member of the Corporation without full disclosure of all relevant facts and without the approval of the Board of Directors, not including the vote of any person having a personal interest in the transaction. Additionally, the Board of Directors shall be subject to the conflict of interest provisions of the Law.

**Section 6. Conflicts of Interest Policy:** The Board shall adopt a Conflicts of Interest Policy that is consistent with these Bylaws and the governing law for charter school boards and not-for-profit corporations operating within the State of Missouri. Said Conflicts of Interest policy will be reviewed at every annual meeting.

**Section 7. Acknowledgement of Conflicts of Interest Policy:** Board members will execute on an annual basis an acknowledgment of the Board's conflicts of interest policy, as well as, completing any State required conflicts of interest forms or information.

**Section 8. Power of Attorney:** A person/agent/attorney may execute any instrument related to the Corporation by means of a Power of Attorney executed by the proper Officers of the Corporation. However, an originally, executed copy of the Power of Attorney must be kept with the Corporation's records and a copy attached to any instrument executed under said power of attorney.

**Section 9. Prohibited Acts/Actions/Activities:** As long as the Corporation is in existence, and except with prior approval of the Board of Directors, no Director, Officer or committee member shall do the following:

- (a) Do any act in violation of the Bylaws or a binding obligation of the Corporation;
- (b) Do any act with the intention of harming the Corporation or any of its operations;
- (c) Do any act that would make it impossible or unnecessarily difficult to carry-on the intended or ordinary business of the Corporation;

(d) Receive an improper benefit from the operation of the Corporation;

(e) Use the assets of the Corporation, directly or indirectly, for any purpose other than carrying on the business of the Corporation;

(f) Wrongfully transfer or dispose of Corporation property, including intangible property such as good will;

(g) Use the name of the Corporation (or any substantially similar name) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business; nor

(h) Disclose any of the Corporation business practices, trade secrets, or any other information not generally known to the business community to any person not authorized to receive it.

If a Director, Officer or committee member violates these provisions, he or she shall be subject to immediate removal from his/her post.

## ARTICLE VII COMMITTEES

**Section 1.** Establishment of Committees: The Board of Directors may adopt a resolution establishing or disbanding committees. The Board of Directors may delegate specified authority to a committee and may appoint or remove members of a committee. A committee shall include two or more directors and may include persons who are not Directors. If the Board of Directors delegates any of its authority to a committee, the majority of the committee shall consist of Directors. The Board of Directors may establish qualifications for membership on a committee. The Board of Directors may delegate to the president its power to appoint and remove members of a committee that has not been delegated. Any authority delegated to a committee shall not relieve the Board of Directors, or any individual Director, of any responsibility imposed by the Bylaws or otherwise imposed by law. No committee shall have the authority of the Board of Directors to:

(a) Amend the Articles of Incorporation;

(b) Adopt a plan of merger or a plan of consolidation with another corporation;

(c) Authorize the sale, lease, exchange, or mortgage, of all or substantially all of the property and assets of the Corporation;

(d) Authorize the voluntary dissolution of the Corporation;

(e) Revoke proceedings for the voluntary dissolution of the Corporation;

(f) Adopt a plan for the distribution of the assets of the Corporation;

(g) Amend, alter, or repeal the Bylaws;



- (h) Eject, appoint, or remove a member of a committee or a Director or Officer of the Corporation;
- (i) Approve any transaction to which the Corporation is a party and that involves a potential conflict of interests as defined in paragraph 5.4, below;
- (j) Amend, alter or appeal any resolution of the Board; nor
- (k) Take any action outside the scope of authority delegated to it by the Board of Directors.

The designation and appointment of a committee and the delegation of authority to the committee shall not operate to relieve the Board or any individual Director of any responsibility imposed upon the Board or a Director by law.

**Section 2. Authority to Appoint:** The Board can designate committees on an ad hoc basis, as needed. The committees that can be appointed include, but are not limited to Finance, Faculty and External Affairs, and Governance and others as needed or determined by the Board. The Board of Directors shall define the activities and scope of authority of each committee designated or created and shall appoint the Chairman of the committee at the time of its formation.

**Section 3. Committee Meetings & Quorum:** Written or printed notice of a committee meeting shall be delivered to each member of a committee not less than three (3) days before the date of the meeting. The notice shall state the place, day, and time of the meeting, and the purpose or purposes for which the meeting is called. Said Notice may be provided by mail, fax, email or some other Board agreed method. The Notice shall also be posted at least 24 hours before said committee meeting in the manner of a Board of Directors meeting.

A majority of the number of persons shall constitute a quorum of a committee for the transaction of business at any meeting of the committee. The committee members present at a duly called or held meeting at which a quorum is present may continue the meeting even if enough committee members leave the meeting so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of committee members required to constitute a quorum. If less than a quorum is present at any meeting, a majority of the committee members present may adjourn the meeting at any time without further notice.

**Section 4. Actions of Committees:** Committees shall try to take action by consensus. However, the vote of a majority of committee members present and voting at a meeting at which a quorum is present shall be sufficient to constitute the act of the committee unless the act of a greater number is required by law or the Bylaws. A committee member who is present at a meeting and abstains from a vote is not considered to be present and voting for the purpose of determining the act of the committee.

**Section 5. Proxies:** Committee members may not vote by proxy.

**Section 6. Compensation:** Committee members shall not receive salaries for their services. The Board of Directors may adopt a resolution providing for the payment to



committee members of a fixed sum and expenses of attendance, if any, for attendance at each meeting of the committee. A committee member who is not a Board of Director may serve the Corporation in any other capacity and receive compensation for those services. Any compensation that the Corporation pays to a committee member who is not a Board of Director shall be commensurate with the services performed and shall be reasonable in amount.

The Directors may adopt the reimbursement policy used by the school district to reimburse employees/staff for reimbursement of Committee members, as long as it is compliant with the governing law for charter schools and not-for-profit corporations operating in the State of Missouri.

**Section 7. Rules:** Each committee may adopt its own rules for its own operation, as long as the rules adopted are not inconsistent with these Bylaws, rules adopted by the Board of Directors and are not inconsistent with scope of the committee's assignment. Rules adopted by a committee must be presented to the Board for final approval before being used or enforced by the committee. Said rules should be sent to the Board at least seven days in advance of the meeting where the committee is seeking approval of the same.

## ARTICLE VIII AGENTS & ATTORNEYS

The Board of Directors may appoint such agents, attorneys, and attorneys-in-fact of the Corporation as it may deem proper, and may, by written power of attorney, authorize such agents, attorneys or attorneys-in-fact to represent it and for it and in its name, place and stead, and for its use and benefit to transact any and all business which said Corporation is authorized to transfer or do by its Articles of Incorporation, and in its name, place and stead, and as its corporate act and deed, to sign, acknowledge and execute any and all contracts and instruments, in writing necessary or convenient in the transaction of such business as fully to all intents and purpose as said Corporation might or could do if it acted by and through its regularly elected and qualified officers.

## ARTICLE IX FISCAL YEAR

The fiscal year of the Corporation shall begin on July 1 of each year and end on June 30 of each year.

## ARTICLE X WAIVER OF NOTICE

Whenever any notice whatsoever is required to be given under the provisions of these By-Laws or under the provisions of the Articles of Incorporation or under the provisions of The General Not for Profit Corporation Act of Missouri, waiver thereof in writing, signed by

the person(s) entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

## ARTICLE XI SEAL

The Board of Directors shall provide a corporate seal which shall be in the form of a circle and shall inscribed thereon the name of the Corporation and the words, "Corporate Seal."

## ARTICLE XII INDEMNIFICATION

**Section 1. Indemnification, When:** The Corporation shall indemnify a Director, Officer, committee member, employee or agent of the Corporation who was, is or may be named defendant or respondent in any proceeding as a result of his or her actions omissions within the scope of his or her official capacity in the Corporation. For the purposes of this article, an agent includes one who is or was serving at the request of the Corporation as a Director, Officer, partner, venturer, proprietor, trustee, partnership, joint venture, sole proprietorship, trust, employee benefit plan, or other enterprise. However, the Corporation shall indemnify a person only if he or she acted in good faith and reasonably believed that the conduct was in the

Corporation's best interests. In a case of criminal proceeding, the person may be indemnified only if he or she had no reasonable cause to believe that the conduct was unlawful. The Corporation shall not indemnify a person who is found liable to the Corporation or is found to be liable to another on the basis of improperly receiving a personal benefit. A person is conclusively considered to have been found liable in relation to any claim, issue, or matter if (A) the person has been adjudged liable by a court of competent jurisdiction and all appeals have been exhausted or (B) The termination of a proceeding by judgment, order, settlement, conviction, or on a plea of polo contendere or its equivalent does not necessarily preclude indemnification by the Corporation.

**Section 2. Indemnification, How:** The Corporation shall pay or reimburse expenses incurred by a Director, Officer, committee member, employee, or agent of the Corporation in connection with the person's appearance as a witness or other participation in a proceeding involving or affecting the Corporation when the person is not a named defendant or respondent in the proceeding.

In addition to the situations otherwise described in this paragraph, the Corporation may indemnify a Director, Officer, committee member, employee, or agent of the Corporation to the extent permitted by law. However, the Corporation shall not indemnify any person in any situation in which indemnification is prohibited by the terms of Article XII Section 1, above. Before the final disposition of a proceeding, the Corporation may pay indemnification expenses permitted by the Bylaws and as authorized by the Corporation, i.e. attorneys' fees etc. However, the Corporation shall not pay indemnification expenses directly to the person requesting reimbursement before the final disposition of a proceeding. If the person is a

named defendant or respondent in a proceeding brought by the Corporation or the person is alleged to have improperly received a personal benefit or committed other willful or intentional misconduct that person will not be reimbursed and will be obligated to repay monies paid on their behalf pursuant to Article X Section 5, below.

**Section 3. Indemnification, What:** The Corporation may indemnify a person under the bylaws, the person may be indemnified against judgment, penalties, including excise and similar taxes, fines, settlements, and reasonable expenses (including attorney's fees) actually incurred in connection with the proceeding. However, if the proceeding was brought by or on behalf of the Corporation, the indemnification is limited to reasonable expenses actually incurred by the person in connection with the proceeding.

**Section 4. Determination of Reasonable Expenses:** Before the Corporation may pay any indemnification expenses (including attorney's fees), the Corporation must determine that expenses to be reimbursed are reasonable, except as provided in paragraph, below. The Corporation may make these determinations and decisions by any one of the following procedures:

(i) By a majority vote of the quorum consisting of Directors who, at the time of the vote, are not named defendants or respondents in the proceeding;

(ii) By a majority vote of the committee of the Board of Directors, designated to act in the matter by a majority vote of all Directors, consisting solely of two or more who at the time of the vote is not named defendants or respondents in the proceeding;

(iii) If such a quorum cannot be obtained by the Directors and such a committee cannot be established, by a majority vote of all Directors then by determination of special legal counsel selected by a majority vote of all of the Board of Directors; and

(iv) If the party requesting indemnification submits with his/her request a notarized affirmation that he or she has met the standard of conduct necessary for indemnification under the Bylaws and executes a Promissory Note for each request for reimbursement that will be void if it is determined that the individual met the requirements for indemnification.

**Section 5. Authorization of Payment.** The Corporation shall authorize indemnification once it has been determined that the expenses are reasonable. Authorization shall be given if the facts then known to the Board would not preclude authorizing indemnification see paragraph Article X Section 1. The Corporation shall provide for repayment within thirty (30) days after authorization of payment by the Corporation. If it is ultimately determined that the person has not met the requirements for indemnification. The reimbursement shall be an unlimited general obligation of the person receiving said reimbursement. The obligation need not be secured, and it may be accepted without reference to financial ability to make repayment.

**ARTICLE XIII**  
**PROPERTY DEVOTED TO CORPORATE PURPOSES**

All income and properties of the Corporation shall be devoted exclusively to the purposes provided in the Articles of Incorporation of the Corporation. The Board may adopt such policies, regulations and procedures governing the management and/or disbursement of funds for such purposes as in its opinion are reasonably calculated to carry out such purposes as set forth in said Articles.

**ARTICLE XIV**  
**DISSOLUTION**

Upon dissolution of this corporation and after discharging all liabilities and obligations of this corporation (or making adequate provision therefor) and after the return, transfer or conveyance of all assets requiring return, transfer or conveyance thereof because of the dissolution of this corporation and after taking any other action required by law, any remaining assets of this corporation that represent funding from or that were obtained by using federal or state funding shall be distributed to the State of Missouri, Department of Elementary and Secondary Education. The Board of Directors shall distribute the remainder of the assets of the corporation, if any, to one (1) or more qualifying organizations described in Section 501(c)(3), 170(c)(2), 2055(a) and 2522(a) of the Internal Revenue Code of 1986 (or described in any corresponding provision of any successor statute) which organization or organizations have a charitable purpose which, at least generally, includes a purpose similar to this corporation. In the event that the court shall find that this section is applicable but that there is no qualifying organization known to it which has a charitable purpose, which, at least generally, includes a purpose similar to this corporation, then the court shall direct the distribution of its assets lawfully available for distribution to the Treasurer of the State of Missouri to be added to the general fund.

**ARTICLE XV**  
**AMENDMENTS**

These By-Laws may be altered, amended or repealed and new By-Laws may be adopted at any meeting of the Board of Directors called for that purpose by the affirmative vote of a majority of the Board of Directors.

**ARTICLE XVI**  
**MISCELLANEOUS PROVISIONS**

**Section 1. Governing Law:** The Bylaws shall be construed in accordance with the laws of

the State of Missouri. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time.

**Section 2. Legal Construction:** If any Bylaw provision is held to be invalid, illegal, or unenforceable in any respect, the invalid, illegal, or unenforceable provision shall be excluded as if it had not been included and the remaining provisions and the Bylaws shall continue in full force.

**Section 3. Headings:** The headings used in the Bylaws are used for convenience and shall not be considered in contouring the terms of the Bylaws.

**Section 4. Gender:** Wherever the context requires, all words in the Bylaws in the male gender shall be deemed to include female or neutral gender, all singular words shall include the plural, and all plural words shall include the singular.

**8.70 PARTIES BOUND.** The Bylaws shall be binding upon and inure to the benefits of the Directors, Officers, committee members, employees, and agents of the Corporation and their respective heirs, executors, administrators, legal representatives, successors, and assigns except as otherwise provided in the Bylaws.

***CERTIFICATE OF SECRETARY***

I hereby certify that I am the duly elected secretary of Hogan Preparatory Academy and the foregoing amended Bylaws constitute the current Bylaws of the Corporation. The amended Bylaws were duly adopted at a meeting of the Board of Directors held on June 24, 2024.

Date: 6/24/24  
(Signature of Secretary)

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\_\_\_\_\_  
(Print name)

SEAL OF CORPORATION,  
If applicable

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# Coversheet

## HPA Curriculum Update

**Section:** VII. New Business  
**Item:** A. HPA Curriculum Update  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** HPA Curriculum.pdf



## HPA Curriculum

Lexia access for the ES	\$13,800
Edgenuity access for the HS	<u>\$21,700</u>
Total Cost	\$35,500

# QUOTE



## Lexia Learning Systems LLC

300 Baker Avenue, Suite 202  
 Concord, MA 01742 USA  
 Phone: (978) 405-6200  
 Fax: (978) 287-0062

**Quote #:** Q-632418-1  
**Created Date:** 6/12/2024

**Prepared By:** Shalon Anderson  
**Email:** shalon.anderson@lexialearning.com

**Quote To:**  
 Vanessa Anderson  
 Hogan Prep Academy  
 133 East Meyer Blvd  
 Kansas City, MO 64131 US

**Bill To:**  
 Vanessa Anderson  
 Hogan Prep Academy  
 133 East Meyer Blvd  
 Kansas City, MO 64131 US

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2024	6/30/2025	1	Lexia Core5 Reading Unlimited License with School Success Partnership	\$13,800.00	\$13,800.00

Total Price \$13,800.00  
 Est. Tax \$0.00  
 Total Due \$13,800.00

*If you are Tax-Exempt, please send a copy of your Tax-Exempt Certification with your PO. Please note that if you have previously provided this certificate to Voyager Sopris, we will need a new certificate issued to Lexia Learning Systems.*

**Fax or email Purchase Orders with quote number Q-632418-1 to the following:**

Attn: Shalon Anderson  
 Email: shalon.anderson@lexialearning.com  
 Fax: 978-287-0062

**PLEASE NOTE THE QUOTE NUMBER MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.**

**TERMS AND CONDITIONS**

\*\*Prices included herein are exclusive of all applicable taxes, including sales tax, VAT or other duties or levies imposed by any federal, state or local authority, which are the responsibility of Customer. Any taxes shown are estimates for informational purposes only. Customer will provide documentation in support of tax exempt status upon request. Pricing is valid 60 days. Lexia will invoice the total price set forth above upon Customer's acceptance. Payment is due net 30 days of invoice.

**TERM**  
 This quote serves as an Order Agreement and becomes effective upon its acceptance by both parties. The Product/Services purchased pursuant to this Agreement will begin on or about the start date set forth above and continue in effect for the Product/Service Term set forth above ("Subscription Period"). Unless otherwise set forth herein, all Product licenses shall have the same start and end dates, all Products are deemed delivered upon provisioning of license availability, and all Services must be used within the Subscription Period; unused Product licenses or Services are not eligible for refund or credit. Onsite training fulfilled with virtual training equivalency as needed. Virtual training equivalency = four (4) live online sessions for each onsite training day session. Without prejudice to its other rights, Lexia may suspend delivery of the Product/Services in the event that Customer fails to make any payment when due.

ORDER PROCESS



To submit an order, please fax this quote along with the applicable Purchase Order to: (978) 287-0062, or send by email to your sales representative's email address listed above.

NOTE: EACH PURCHASE ORDER MUST INCLUDE THE CORRECT QUOTE NUMBER PROVIDED ON THIS QUOTE, AND THE QUOTE SHOULD BE ATTACHED.

ACCEPTANCE

All Products and Services are offered subject to the Lexia K-12 Education Application License Agreement terms, available at <https://lexialearning.com/privacy/eula> (the "License"), as supplemented by the terms herein. By placing any order in response to this quote, Customer confirms its acceptance of the License Terms and the terms and fees in this quote, which together, constitute the entire agreement between Customer and Lexia regarding the Products and Services herein (the "Agreement"). Customer and Lexia agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any Customer drafted purchase order, which shall be void and of no effect, or any communications, whether written or oral, between Customer and Lexia relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.



# Price Quote

100 S. Mill Ave  
Suite 1700  
Tempe, AZ 85281  
877-725-4257

**Date** 6/12/2024  
**Quote No.** Q-62433  
**Acct. No.** 12330741  
**Total** 21,700.00  
**Pricing Expires** 12/09/2024

Hogan Preparatory Academy-High School  
1221 E Meyer Blvd  
Kansas City MO 64131  
United States

Payment Term	Contract Start	Contract End
Net 30	9/23/2024	9/22/2025

Site	Description	End Date	Qty
Hogan Preparatory Academy-High School	Edgenuity 9-12 Comprehensive Site License	09/22/2025	1
	Edgenuity Enhanced CTE Site License	09/22/2025	1
	Edgenuity Academic Integrity	09/22/2025	1

**Subtotal** 21,700.00  
**Tax Total** 0.00  
**Total** 21,700.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at [www.imaginelearning.com/standard-terms-and-conditions](http://www.imaginelearning.com/standard-terms-and-conditions), may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

**Hogan Preparatory Academy-High School**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Imagine Learning Representative**

Casey Morris  
Account Executive -  
casey.morris@imaginelearning.com  
imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to [AR@imaginelearning.com](mailto:AR@imaginelearning.com) or fax to 480-423-0213.

# Coversheet

## HPA BOD 2024-25 Meeting Calendar

**Section:** VII. New Business  
**Item:** B. HPA BOD 2024-25 Meeting Calendar  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Hogan Board Meeting Calendar 2024-25.pdf

# HOGAN

## PREP ACADEMY

### Board Meeting Calendar 2024-25

Meeting	Date
July Board Retreat	
August Governance Committee Meeting	Friday, August 9, 2024
August Finance Committee Meeting	Wednesday, August 14, 2024
August Academic Committee Meeting	Wednesday, August 21, 2024
August Board Meeting	Monday, August 22, 2024
October Finance Committee Meeting	Wednesday, October 9, 2024
October Governance Committee Meeting	Friday, October 11, 2024
October Academic Committee Meeting	Wednesday, October 16, 2024
October Board Meeting	Monday, October 28, 2024
December Finance Committee Meeting	Wednesday, December 11, 2024
December Academic Committee Meeting	Wednesday, December 18, 2024
December Governance Committee Meeting	Friday, December 13, 2024
<b>December Board Meeting</b>	<b>December 23, 2024</b>
February Finance Committee Meeting	Wednesday, February 12, 2025
February Governance Committee Meeting	Friday, February 14, 2025
February Academic Committee Meeting	Wednesday, February 19, 2025
February Board Meeting	Monday, February 24, 2025
April Finance Committee Meeting	Wednesday, April 9, 2025
April Governance Committee Meeting	Friday, April 11, 2025
April Academic Committee Meeting	Wednesday, April 16, 2025
April Board Meeting	Monday, April 28, 2025
June Finance Committee Meeting	Wednesday, June 11, 2025
June Governance Committee Meeting	Friday, June 13, 2025
June Academic Committee Meeting	Wednesday, June 18, 2025
June Board Meeting	Monday, June 23, 2025



# Coversheet

## 4mativ Contract

**Section:** VII. New Business  
**Item:** C. 4mativ Contract  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 4mativ Hogan Prep (KC) Proposal for SY2024-2025 v1 052224.docx.pdf



4MATIV Technologies, Inc ("4MATIV") [www.4mativ.org](http://www.4mativ.org)

## **Proposal for Strategic Transportation Management & Technology**

**HOGAN PREP ACADEMY, Kansas City, MO**

Contact: Carl Allen, 4MATIV CEO  
Email: [carl@4mativ.org](mailto:carl@4mativ.org)  
Date: 5/23/24

### **Contents:**

- I. Summary of Proposed Solutions**
- II. Pricing Proposal**
- III. Relevant Experience & Company Profile**



## I. Summary of Proposed Solutions

As the mobility manager for Hogan Prep in Kansas City, 4MATIV will be responsible for school mobility technology deployment, routing, service planning, customer service/communications, and vendor management. 4MATIV will serve as the trusted partner and prime contractor, subcontracting all necessary school bus, van, and other vendors as needed to create an optimal vendor and modal mix, and supporting deployment and management of other supportive modalities like parent carpool apps or supportive parent payment mechanisms that the school wishes to pursue.

After contract award, 4MATIV's local operations, data, and product teams will begin finalizing vendor contracts, data cleaning & verification, orientations and training, software installation and configuration, and other operational preparations for the coming school year.

### Thereafter, CORE SERVICES will include:

- **Account manager support:** Maintain constant, clear, and responsive communications throughout the duration of the contract, with regular check-ins, marshalling resources and support from across the organization to deliver on all our commitments. Continually reassess needs, client goals and identify opportunities for improvement.
- **Operator & 3<sup>rd</sup> party partner management:** Manage required bus, van, sedan, taxi, TNC, or other required vendors as subcontractors to 4MATIV—including coordination of supports for 3<sup>rd</sup> party apps like payments platform Chek, parent carpooling apps, and others.
- **Operation compliance & financial management:** Oversee subcontracted vendors to ensure proper insurance coverage and that systems for driver and vehicle compliance are in place, provide state reporting support, enable precise allocation and reporting of every single daily trip for reimbursement, validate and consolidate vendor invoices, and provide regular budget forecasting against agreed-upon targets.
- **Route/schedule planning & optimization:** Design and allocate routes and student trips to vendors/suppliers. Execute daily data, route, and dismissal plan change management (including managing add, change, and delete request workflows with the school and families through 4MATIV's TOMS platform). Complete scheduling of all daily trips, including special trips, field trips, "one-offs", and emergency back-ups.

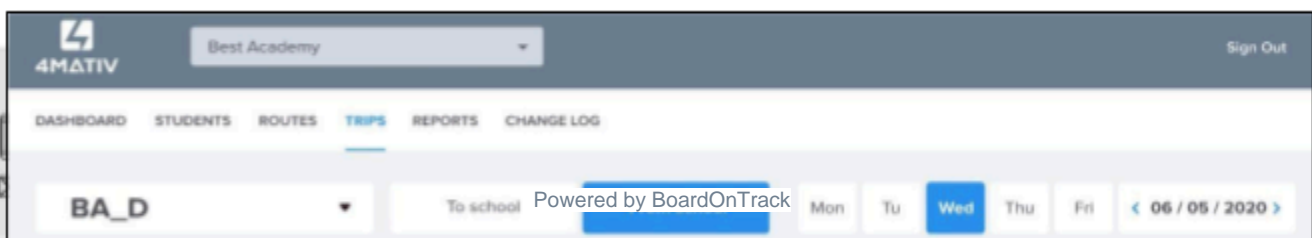




- **Customer service & service monitoring & communications:** Provide exceptional customer service utilizing a diverse, competent team and innovative communications and multi-vendor AVL (integrated GPS tracking) technology. Operate a daily Spanish & English voice- and text-based service for families and staff. Distribute text alerts for families according to home language preference and manage dynamic text groups for routes and school staff, with configurable event alerts for staff and the ability to send “mail merged” text blasts. Through the TOMS system, provide each school a centralized self-service dismissal management solution wherein the school will access all their routes and can manage daily and weekly schedule variations on demand. TOMS allows real-time school-based GPS tracking across all vehicles, vendors, and modes, and **text-to-track capabilities for families.**
  - **4MATIV’s Contact Center will share no less frequently than monthly its own performance measures and pledges to hit the following service targets:**
    - *90% of calls answered in less than 1 minute*
    - *90% of text messages answered in less than 2 minutes*
  
- **Additional strategic, analytical & operational support:** From scenario and financial analyses of new boundaries or policies to the development of long-term sustainability or growth plans connecting transportation to enrollment and facilities planning, we are an in-depth strategic partner to our schools. With the imperative to adapt to new public health constraints or the need to adapt as your school grows or pivots in recruiting strategy or financial outlook, 4MATIV will support the design and implementation new schedules, services, programs, or route/network structures when needed, deploy new trip types and mobility support programs, and/or adjust the supply and vendor mix.

Aligned with our incentive to reduce transportation expenses for our clients, we also leverage our rich data and technology platform to drive vendor (and our own) operational performance daily, but also embedded in more formal **monthly service reports** where we share critical service metrics and budget forecasts in a dynamic data inquiry process that leads to shared theories of change to drive action plans, accountability, and continuous improvement.

## Multi-modal & Multi-vendor AVL





## II. Pricing Structure

4MATIV's standard contract structure includes a fixed strategic management and technology fee, variable fees on sedan/van services, and pass-through vendor costs.

### 1. Annual Strategic Management & Technology Fees:

#### **Fixed Management & Technology Fee – \$65,000**

\*Including all regular home-to-school bus services for all grades, billed at a flat rate of \$5,416.67/month.

#### **Variable & “Extra” Services Fee – 10%**

\*Assessed as a markup on all arranged van/sedan services, field trips, or other extra services other than basic home-to-school bus services booked on the schools' behalf through 4MATIV subcontracted vendors

2. **Pass-through Vendor Costs:** 4MATIV will manage selected vendor(s) and supplier(s) as subcontractors to 4MATIV. All vendor costs and bills will be audited and verified by 4MATIV and passed through transparently in consolidated form to the school for payment alongside 4MATIV's management and technology fees.

4MATIV received bids on our RFP from First Student, zTrip, Assist Services, and HopSkipDrive and would work to design the optimal mix of routes and services across vendors – starting with the core 3-tier bus system with First Student to generate a guaranteed savings that will cover more than double the cost of 4MATIV's own management fee for SY24-25.

3. **Digital Direct-to-Parent Payment Program Management:** If the school wishes to launch a parent payment program, 4MATIV would support the creation and management of eligibility and ongoing business rules for pay-outs, manage the Chek ([www.chekspend.com](http://www.chekspend.com)) digital payments platform with the network's own branded digital cards and accounts for eligible families and provide additional customer support via a special dedicated text group as part of our communications stack. **4MATIV charges transaction fees of 7% on all parent payments processed through the platform.**



### III. Relevant Experience & Company Profile

#### System Management Experience

- 4MATIV's growing management portfolio has it currently managing van, taxi, school bus, parent carpool, parent reimbursement, transit pass management, and providing strategic support, customer service, data analytics, and routing services for **25+ schools/networks in Minneapolis/St. Paul** and **regional school transportation management for students in foster care for Ramsey County**.
- 4MATIV also manages transportation services for **charter schools in Houston, Texas**, three network clients in **Phoenix, Arizona**, a mix of public charters and private schools in **Indianapolis, and new clients in Las Vegas, San Antonio, Austin, El Paso, Detroit, Kansas City, Columbus, and Hilton Head**. In its growing "ecosystems" with multiple school (and non-school) clients and vendors, 4MATIV acts as a central manager of a network with efficient vendor route pairings, shared in-house assets, cooperative purchasing, and cross-school collaboration.

#### Consultative Experience

- Since its founding in 2018, 4MATIV has completed transportation diagnostic consultative & strategic implementation projects focused on efficiency, equity and multi-modal sustainability for ISDs and charter LEAs in **Minneapolis/St. Paul; Washington, DC; Cincinnati, OH; Las Vegas, NV; Houston, TX; Ector County, TX; Midland, TX; El Paso, TX; St. Louis, MO; Guilford County, NC; Charlotte, NC, Raleigh/Durham, NC; Camden, NJ; Hilton Head, SC**.
- In 2023, 4MATIV engaged with Chiefs for Change to complete comprehensive analyses at system efficiencies and long run sustainability and pathways to electrification for **Cincinnati Public Schools and the DC Office of the State Superintendent (OSSE)**.
- Over the course of two years, 4MATIV engaged in a significant series of projects with **Indianapolis Public Schools** identifying pathways for the district and supporting implementation of over \$2M in transportation savings through mode-shifting to walking and transit, route optimization, optimizing SPED and McKinney-Vento services, and Medicaid reimbursement.
- From 2020-2022, 4MATIV engaged the **Rhode Island Department of Education (RIDE) to reimagine their statewide transportation system**, through optimization of routes and services, revamping their cost allocation methodologies, rebalancing the local district versus state role with an eye to creating more equitable, high quality, and adaptive services for the most vulnerable students, and developing a roadmap to full fleet electrification.



- 4MATIV served as lead facilitator in partnership with ESC Region 4, the Houston Endowment, and Good Reason Houston of **two “Transportation Learning Networks” for over 20 ISDs, charter networks, and two cohorts of new charter founders in Houston.**
- 4MATIV supported over 50 LEAs, local governments, and education partners in Arizona in **partnership with A for Arizona in the application process for \$20M in “Transportation Modernization Grants”**, advising the vetting committee and serving as the technical expert and coach for prior year and current grantees.
- In 2022, 4MATIV produced an **Industry Landscape Analysis & Future of School Mobility Report for the Walton Family Foundation** and will serve in an ongoing role for the Foundation as their “hub” for student mobility expertise.

### Founder/CEO Experience

- As Director of Transportation for Boston Public Schools from 2011-2014, Carl Allen led all routing, customer service/call center, and contract management activities for the district’s massive transportation operation, operating & maintaining over 750 city-owned buses. He also led stakeholder engagement processes - including using innovative game-based systems, traditional “townhall meetings”, focus groups, surveys, and targeted interviews - and internal analytical processes to assess major student assignment plan changes, bell time realignment, and a major expansion of the district’s MBTA (transit) program for middle school students.
- As Regional Vice President (RVP) for Transdev in Colorado, Carl Allen managed on-demand fleet operations for the whole state – including paratransit service for Denver RTD and Fort Collins’ Transfort, and McKinney-Vento services for Denver Public Schools using qualified taxi fleets. As Chief of Staff for Transdev North America, Carl led special projects including future of mobility research into autonomous vehicle technology and other multi-modal innovations for applications in school mobility and public transit more broadly.
- Immediately before co-founding 4MATIV Technologies and serving as CEO, Carl was COO/CFO for the Harvest Network of Schools in Minneapolis.
- Carl studied urban planning & public policy at Harvard’s Kennedy School of Government, and before that was a Peace Corps Volunteer high school math teacher in Ghana. Carl holds degrees in industrial (IE) and manufacturing design engineering (MaDE) from Northwestern University in Evanston, IL. Carl lives with his wife and three children in Saint Paul, Minnesota.

## About 4MATIV



4MATIV provides comprehensive and integrated transportation management and consultative solutions for schools, districts, and others in the education ecosystem. We aim to save schools money, to enhance compliance and safety, and to remove the headaches that transportation induces for schools and families.

The 4MATIV founders collectively have decades of transportation management, operations and consulting experience, including directly running school bus, public transit, paratransit, rail, and retail/on-demand transportation services for cities across the United States. We also bring expertise in the broader field of automotive, mobility and safety technology, and have published and presented as industry-leading thinkers in the future of mobility. Finally, our founders also bring unparalleled expertise in education - as teachers, administrators and consultants - compared to other vendors competing to provide and manage school transportation services in this industry, or to other vendors that have routing technology or otherwise only provide consultative services to districts.

## 4MATIV's Solution

With unmatched expertise at the intersection of education & transportation, 4MATIV delivers diagnostic analyses and direct Transportation Performance Management (TPM) that improves: 1.) Safety, 2.) Service, 3.) Cost, & 4.) Supply

As a "QB" for transportation, 4MATIV's tech-enabled services address the cost, service, and multi-modal flexibility that schools and families expect, ensuring more resources can go into classrooms, and that transportation is not a barrier to a high-quality education. The need for this type of trusted partnership has only accelerated during the COVID-19 pandemic. More than ever, schools need to be responsive and adaptable in their operations as the needs of their students and families continue to change rapidly.

4MATIV's vision for its school partners is the creation of a sustainable, multi-modal mix of mobility services and supports: a system that minimizes fixed costs via community stop-based, highly utilized large vehicle routes, complimented by a diverse set of adaptable components that can be deployed dynamically to better meet the evolving demands of families or of more individualized learning plans or school schedules. The "optimal modal mix" evolves in response to changing demand and a changing student body - but in due measure it can include (and 4MATIV can measure as part of our management suite of services):

- Efficiently deployed big yellow bus routes;
- 10-passenger vans in the place of smaller bus routes that can only pick-up 10 students in an hour (even with community stops);



- Van/taxi /qualified Uber-like/rideshare services that can be routed for regular service for students very far afield or also be used for on-demand service;
- Cross-school “Stacked” or “co-routed” network designs in any combination of the above vehicle types;
- Smart boundary schemes and strategically differentiated service levels across networks and mode types;
- Walking/biking programs - like "walking school buses" or support from staff to pair students to walk together and identify safe routes;
- Transit programs - including walking support from stops/hubs, pass management programs, travel training, and safety support;
- Coordinated parent carpools; and
- Qualified staff and parent paid drivers: 4MATIV can qualify, train, insure and manage parents and staff to become a connected part of the mobility system, giving you a qualified and ready back-up or regular option and giving economic opportunity to your immediate school community.

4MATIV's role is to manage all these diverse options, qualify them, route and match them to optimally serve the schools adaptive needs, and to serve as a singular point of accountability for the school to ensure quality of service, safety, communications, and cost efficiency.